

# Minutes of the Meeting of the BNA Vision Committee



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Date: October 9, 2019                      Place: Nashville International Airport Board Room  
Nashville, Tennessee

Time: 9:20 a.m.

Committee Members Present: Bobby Joslin, Chair; Nancy Sullivan; and Mayor's  
Representative Jamari Brown

Committee Members Absent: Jimmy Granbery, Vice Chair

Others Present: John Doerge; Christy Smith; Doug Kreulen; Cindy Barnett;  
and Angela Edwards

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I. Call to Order

Chair Joslin called the meeting of the BNA Vision Committee to order at 9:34 a.m., pursuant to Public Notice dated October 4, 2019.

II. Approval of Minutes

Chair Joslin called for a motion to approve the Minutes of the September 11, 2019 BNA Vision Committee meeting. A motion was made by Commissioner Sullivan and seconded by Mayor's Representative Jamari Brown. The motion carried by vote of 3 to 0.

III. Chair's Report

Chair Joslin had no Chair's Report.

IV. Items for Approval

None

V. Information Items

A. Hotel RFP Update

Ms. Margaret Martin, VP, Chief Development Officer briefed the Committee on this item. Ms. Martin reminded the Committee there are three teams engaged in the collaborative dialogue process. Those teams are MCR, Chartwell, and Mathews Southwest. Accomplishments consist of executed Payment

for Work Agreements, completion of appraisal and survey, two rounds of collaborative dialogue meetings (CDM) in September and October and the Geotechnical and Phase 1 Environmental Survey are underway.

Revisions as a result of the CDMs are hotel schedule and garage delivery method. The three teams have asked that MNAA provide more time for review and discussion of design concepts, financial innovations, project lease agreement, and the design-build agreement. MNAA wanted more time for CDMs if needed.

Initially, the garage delivery method was a Stipulated Sum Agreement in which the teams had to tell MNAA how much it would cost to build the garage in each proposal. The garage will not actually be built until two years after the teams have submitted their bids. The new garage delivery method will be a progressive design build contract with a Guaranteed Maximum Price (GMP) to be established prior to the start of construction. After questions and discussions, Ms. Martin gave an update on the hotel RFP schedule. In February 2020 the staff will come to the Board to request the approval of the issuance of the RFP (previously scheduled for November 2019). In September 2020, the staff will come to the Board for approval of the recommended respondent (originally scheduled for June 2020). The goal is to be ready to execute the Project Lease Agreement if the Board approves the recommended respondent. The site availability date is still scheduled for September 2021. There is no change to the schedule for the opening of the parking garage in July 2023. The hotel opening date has been shifted slightly and given a window of September – December 2023.

Chair Joslin stated he thinks it is a good idea to give the teams more time. After further questions and discussions, the Committee moved on to the next informational item.

This item was presented for information purposes only with no action required.

#### B. BNA Vision Program Budget & Schedule Summary

Ms. Traci Holton, AVP, Chief Engineer briefed the Committee on this item. On September 25, 2019 the Board approved an additional \$134.3M to the overall BNA Vision program due to capacity and resiliency. Ms. Holton presented a chart showing the updated budget and the increase in budget for the Concourse D and Terminal Wings, Garage C and Airport Administration Building, Terminal Lobby and International Arrivals Facility (IAF), and Terminal Access Roadway Improvements projects. The estimated completion for Concourse D and Terminal Wings and Garage C and Airport Administration Building projects are still above the original budget. Next month, the budget variance will be taken from the program contingency and the new budget will equal the estimated completions for those two

projects alone. Both are already at final GMP. One other change was the addition to the chart of the art allowance which had been carried in the parking and transportation center budget. There has been no change to the program schedule since August 2019.

This item was presented for information purposes only with no action required.

C. Website Redesign Update

Ms. Shannon Sumrall, AVP, Brand Experience, updated the Committee on this item. Ms. Sumrall gave a brief background on the website redesign. The current status of the website redesign is as follows:

- Finished site map and homepage layout
- Working with each department on specific pages
- Working through interactive map logistics

The website is on track to go live by the end of 2019 or early 2020. Ms. Sumrall presented a working draft of what the home page would look like. Ms. Sumrall stated the home page will be passenger and guest focused and the business side of the airport will be on a separate page.

Commissioner Joslin stated he thought it looked good.

VI. Adjourn

There being no further business brought before the BNA Vision Committee, Chair Joslin adjourned the meeting at 9:55 a.m.



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Amanda C. Farnsworth, Board Secretary