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Date: May 13, 2020

Nashville International Airport Boardroom

Time: 11:00 a.m.

Committee Members Present:

A. Dexter Samuels, Board Chair; Trey Harwell, Board Vice Chair; Amanda Farnsworth, Board Secretary; Bill Freeman; and John Doerge

Committee Members Absent:

None

Others Present:

Christy Smith; Nancy Sullivan; Bobby Joslin; Jimmy Granbery; Douglas E. Kreulen; Cindy Barnett; Lisa Lankford; and Angela Edwards

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I. CALL TO ORDER

Chair Samuels called the meeting of the Metropolitan Nashville Airport Authority Management Committee to order at 11:23 a.m. pursuant to Public Notice dated May 8, 2020.

II. ROLL CALL AND OPEN MEETINGS ACT ANNOUNCEMENT

Ms. Angela Edwards, Staff Secretary, read the Open Meetings Act Announcement as follows:

The MNA Management Committee will be held in accordance with Executive Order No. 16, signed by Governor Bill Lee on March 20, 2020, as amended by Executive Order No. 34, signed by Governor Bill Lee on May 6, 2020, allowing a governing body to hold meetings by electronic or other means of communication without a quorum being physically present if the governing body determines that meeting by electronic means is necessary to prevent the spread of COVID-19 or other related epidemics to protect the health, safety and welfare of the public and members of the governing body. All votes taken during this meeting will be by roll call vote.

Ms. Edwards called roll of the members of the Management Committee. All members were present.

III. APPROVAL OF MINUTES

Chair Samuels called for a motion for approval of the February 12, 2020 Management Committee meeting minutes. A motion was made by Vice Chair Harwell and seconded by Commissioner Freeman. Ms. Edwards took a roll call vote and the motion carried by vote of 5 to 0.

IV. CHAIR'S REPORT

Chair Samuels did not have a Chair's Report.

V. ITEMS FOR APPROVAL

None

VI. INFORMATION ITEMS

A. President's Report

President Kreulen passed on information from Ms. Margaret Martin, VP, Chief Development Officer, based on questions asked during the FAP Committee meeting earlier regarding ways to generate additional revenue.

President Kreulen reported the closed parking lots are being rented to rental car companies. The post office is moving out of the Multipurpose Building to a new location in July and that space is being marketed and there is interest from multiple companies.

President Kreulen then presented the Strategic Projects Overview for BNA Vision, BNA Land Development, John C. Tune Development and Additional Projects.

President Kreulen reported MNAA staff met via electronic means with the Airlines on May 6, 2020. Nine of the ten signatory airlines participated in the Airport Airline Affairs Meeting. Fed Ex was the only signatory that did not participate in the electronic meeting. The airlines supported MNAA's forecasts and budgets.

Airline employee's parking and transportation will no longer be subsidized and there will be a rate increase beginning January 2021. MNAA is also eliminating ticket validations for airline employees.

The budgeted landing fees have decreased for FY21 compared to FY20. Fiscal year end estimates include a refund of approximately \$2-3M to the airlines. Airline use and lease agreement negotiations will restart later in the calendar year. The current agreement expires June 30, 2022.

There was a reduction in the airline capital improvements account from \$10.65M to \$1.75M. That reduction will save the airlines money and still provide funding to help reconstruct Taxiway Kilo West & airfield striping.

President Kreulen discussed industry challenges brought on by the pandemic such as masks, shields, temperature checking, enforcement, and many others. The rules and regulations change on a day to day basis and staff will keep the Board informed as things progress.

The U.S. Customs and Border Protection (CBP) has introduced a simplified travel process using biometric facial recognition. As part of BNA Vision funding, the new international arrival gates will be equipped with the facial recognition equipment. This will allow for faster processing. The new gates will be dual use gates for international and domestic travel.

President Kreulen then presented an overview of other items MNAA was working on.

Chair Samuels inquired as to what BNA can do in terms of technology sooner than later to make the airport safer and cleaner and make passengers feel more comfortable flying in to and out of Nashville while in the midst of the major construction projects. President Kreulen stated the industry professionals are discussing the technology of camera systems that not only see a person's face but also detect their thermal image. President Kreulen stated there will be technology changes in the future to make processes touchless and use facial recognition.

After further questions and discussions, President Kreulen concluded his President's Report.

#### B. Board Officer Elections

Chair Samuels opened the floor to the Management Committee members for discussion. The members of the Management Committee discussed the duties of the Board Chair position and time requirements.

Chair Samuels opened the floor to the remaining Board members in attendance. Commissioner Sullivan inquired as to the history and protocol and how the appointments are determined. Chair Samuels stated it had been more of a political focus in the past but there is no written protocol.

Commissioner Smith stated she would like to challenge the Board to collaborate for a defined process to promote transparency. She recommended the Board weigh tenure, interest, need, and requirements. Commissioner Smith then stated she would also like to have a conversation about Committee appointments as it was not clear how those appointments are made.

After further questions and discussions, Commissioner Freeman made a motion to nominate Trey Harwell as Board Chair. The motion was seconded by Commissioner Doerge. Ms. Edwards took a roll call vote and the motion passed by vote of 5 to 0.

Chair Samuels congratulated Commissioner Harwell and stated he was proud of the collegiality of the Management Committee and stated if there was anything he could do to ease the transition, he would do so. Commissioner Joslin stated he was proud of the job Chair Samuels had done and his leadership had made the Board one of the best in the city.

After further questions and discussions, Chair Samuels opened the floor to the Management Committee members to discuss nominations for Board Vice Chair. Commissioner Doerge made a motion to nominate Amanda Farnsworth as Board Vice Chair. Commissioner Farnsworth accepted the nomination and the motion was seconded by Commissioner Freeman. Ms. Edwards took a roll call vote and the motion passed by vote of 5 to 0.

Chair Samuels then opened the floor for discussion of the nomination of Board Secretary. After questions and discussions regarding tenure, appointments by the Mayor, and requirements of the position, Commissioner Farnsworth made a motion to nominate Commissioner Freeman as Board Secretary. The motion was seconded by Commissioner Harwell. Ms. Edwards took a roll call vote and the motion passed by vote of 4 to 0 with Commissioner Freeman abstaining.

VII. Adjourn

There being no further business brought before the Management Committee, Chair Samuels thanked the Commissioners for their participation and adjourned the meeting at 12:35 p.m.

  
William H. Freeman, Board Secretary