

ELECTRONIC KEY APPLICATION

MUST BE AN ACTIVE BNA BADGE HOLDER

T PERSONAL INFORMATION (PI				
EMPLOYER NAME	LEASE TYPE OR WRITE I	LEGIBLY - CANN	IOT BOTH TYPE AN	D WRITE ON FORM)
LAST NAME				
FIRST NAME				
MIDDLE NAME				
STREET ADDRESS				
CITY		STATE	ZIP	
COUNTRY		UTITE	PHONE	
EMAIL ADDRESS			THORE	
BNA BADGE NUMBER		DOB	SSN	
Divid Did GE WOMBER	PROJECT VE	NDOR INFORMA		
PROJECT NAME	•			
GATE(S) REQUESTED				
PROJECT STATE DATE			END DATE	
	KEY HOL	DER AGREEME	NT	
penalties for each key not returned or otherwireturning a key as proof of returning such item noted in any agreement entered into with other borrow, or reproduce the key in any manner a associated with failure to follow these or any of Lost or stolen airport-issued keys must be reptime. Any authorized representative of the Memust safeguard and keep airport-issued keys of Metropolitan Nashville Airport Authority at all Violations may subject the violator to sanction an active Authorized Signatory. Keys will only KEY APPLICANT SIGNATURE_	and to retain such proof as need representatives of the Metroy and will reimburse the MNAA foother laws or MNAA rules and reported to the MNAA Airport Polication of the Nashville Airport Autonfidential and only access the latimes and remains property of sunder TSA and/or MNAA rules.	ecessary. This does not politan Nashville Air politan Nashville Air por replacement costs regulations or TSA ruice immediately at 6 uthority is authorized areas to which they of the Metropolitan Nes and regulations.	not relieve any employer roort Authority. Key hold if keys are lost or wilfull ales and regulations. A fe 15-275-1703 and a Lost/d to inspect and/or confivere authorized. The airpashville Airport Authorit	or company from any responsibility as lers shall not tamper, mutilate, loan, y damaged and for any cost or damage e for replacement keys may be assessed. Stolen Report should be completed at that scate an airport-issued key. Key holders port-issued key remains the property of the y after it is issued to an individual.
			DATE	
AUTHORIZED SIGNAT	TORY APPROVAL (MUST	F BE COMPLETE		SIGNATORY ONLY)
IAuthorized Signatory's Name (P	APPROVE _ lease Print)	Applican	D BY AUTHORIZED It's Name (Please Pri	'S MEDIA (KEY) nt)
	APPROVE _ lease Print)	Applican	D BY AUTHORIZED It's Name (Please Pri	'S MEDIA (KEY) nt)
IAuthorized Signatory's Name (P	APPROVE _ lease Print) ame (Please Print)	Applican	t's Name (Please Pri	'S MEDIA (KEY) nt)
I Authorized Signatory's Name (P APPLICATION FOR Company's N	APPROVE _ lease Print) ame (Please Print)	Applican - Author	t's Name (Please Pri	'S MEDIA (KEY) nt)
I Authorized Signatory's Name (P APPLICATION FOR Company's N	APPROVE _ lease Print) ame (Please Print) IDENTIFICAT	Applican Author CION OFFICE USI ENTIFICATION C	t's Name (Please Prinized Signatory's Sign	'S MEDIA (KEY) int) hature Date



MNAA Badge Holder Responsibilities

ELECTRONIC LOCK AND KEY RESPONSIBILITIES

As an MNAA badge holder I understand and will comply with the following requirements...

My MNAA electronic key is the property of the Airport Authority. Designated MNAA representatives are allowed to inspect and verify my key at any timeInitia
My MNAA electronic key must be returned immediately to the Identification Office if any of the following occur: resignation, termination, transfer, lay off, or for any other reason the key is no longer needed.
Initia
My MNAA electronic key is for Official Use Only. I will not tamper with, mutilate, loan, borrow, or reproduce my electronic key in any manner.
Initia
I understand that if I lose my MNAA electronic key, I will be fined \$100. If the \$100 is not paid, I will not be able to be issued a key electronic key or renew by BNA issued badgeInitia
I will keep my electronic key secured at all times.
Initia
I will properly secure any MNAA gate I access by ensuring that the chain is properly tightened around the gate and securely fastened using the electronic lock. I will ensure that any gate that does not utilize a chain system has the lock properly secured to the gate and post.
Initial
I understand that I must refresh my electronic key every seven (7) days by tapping it against one of the wall programming devices (located at the DPS building and the CSF building) or by installing the CLIQ Connect application on my mobile device. If I do not refresh my electronic key, it will deactivate and I will be unable to use it until it is refreshed.
Metropolitan Nashville Airport Authority badge holders only: I understand that I am responsible for paying any fines (up to \$11,000 per occurrence) that are issued to the Metropolitan Nashville Airport Authority by TSA for failing to properly secure a gate and/or electronic lock.
Initial
I acknowledge and understand the above responsibilities:
PRINT NAME:
COMPANY:
SIGNATURE: DATE: