

# Minutes of the BNA Vision Committee



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Date: May 12, 2021                      Place: Nashville International Airport Board Room / Electronic Meeting

Time: 10:15 a.m.

Committee Members Present: Jimmy Granbery, Vice Chair; Nancy Sullivan; and Joycelyn Stevenson

Committee Members Absent: Bobby Joslin, Chair; and Kevin Crumbo

Others Present: Amanda C. Farnsworth; John Doerge; Bill Freeman; Aubrey B. Harwell III; Doug Kreulen; Cindy Barnett; Lisa Lankford; and Angela Edwards

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I. Call to Order

Vice Chair Granbery called the meeting of the BNA Vision Committee to order at 10:08 a.m., pursuant to Public Notice dated May 7, 2021.

II. Approval of Minutes

Vice Chair Granbery called for a motion to approve the Minutes of the April 14, 2021 BNA Vision Committee meeting. A motion was made by Commissioner Stevenson and seconded by Commissioner Sullivan. The motion carried by vote of 3 to 0.

III. Chair's Report

Vice Chair Granbery stated that Committee Chair, Bobby Joslin was happy with the new lottery system at JWN and staff should be commended. Staff should also be commended for how BNA Vision is coming together.

IV. Items for Approval

A. Approval of Professional Services Contract for Terminal Apron & Taxilane Expansion Phase 2

Ms. Traci Holton, VP, Chief Engineer and Deputy COO, briefed the Committee on this item. Staff requested that the BNA Vision Committee recommend to the Board of Commissioners that it:

- 1) accept the statement of qualification by Atkins North America, Inc. (Atkins) to provide engineering consulting services for the design of the Terminal Apron and Taxilane Expansion (Phase 2) project at BNA; and
- 2) authorize the Chair and President and CEO to execute the professional services contract.

Staff provided the BNA Vision Committee a staff analysis of the Professional Services Contract for Terminal Apron and Taxilane Expansion (Phase 2) prior to the meeting.

The project description consists of design for paving, lighting, drainage and all infrastructure to provide concrete apron for the new International Arrivals Facility (IAF). The new apron will be open for aircraft operations to utilize beginning in September 2023.

A Request for Proposals (RFP) was released in February 2021. In March 2021, MNAA received 9 Statements of Qualifications (SOQ). The selection committee evaluated the SOQs based on the following criteria:

1. Team structure, qualifications and availability of key team members
2. Team ability to ensure high, quality, on time and within budget delivery of services
3. Technical approach
4. SMWBE participation.

The selection committee determined Atkins to be the most qualified firm for the project based on project understanding, technical approach, and team experience and availability.

The SMWBE Participation Level set by MNAA for this project was 7.24% SMWBE. Atkins is committed to achieving a minimum 7.5% SMWBE participation level. The duration of the project is 865 days and the value is not to exceed \$820k.

After questions and discussions, Vice Chair Granbery called for a motion to approve as presented. Commissioner Stevenson made a motion, seconded by Commissioner Sullivan. The motion carried by vote of 3 to 0.

V. Information Items

None

VI. Adjourn

There being no further business brought before the BNA Vision Committee, Vice Chair Granbery adjourned the meeting at 10:13 a.m.



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William H. Freeman, Board Secretary