

## Minutes of the Meeting of the MNAA & MPC Audit & Compliance Committees



Date: April 14, 2021                      Place: Nashville International Airport Board Room/Electronic Meeting

Time: 11:15 a.m.

Committee Members Present: Nancy Sullivan, Chair; John Doerge, Vice Chair; Christy Smith; and Jimmy Granbery

Committee Members Absent: None

Others Present: Aubrey B. Harwell, Board Chair; Amanda Farnsworth; Bill Freeman; Joycelyn Stevenson; Kevin Crumbo; Doug Kreulen; Cindy Barnett; and Angela Edwards

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### I. Call to Order

Chair Sullivan called the meeting of the MNAA Audit Committee to order at 11:10 a.m. pursuant to Public Notice dated April 9, 2021.

### II. Roll Call and Open Meetings Act Announcement

Ms. Angela Edwards, Staff Secretary, called roll of the Audit & Compliance Committee and asked for a vote on the approval of holding the meeting electronically and a waiver of reading of the Open Meetings Act Announcement. All members were present and the approval of holding the meeting electronically and waiver of reading the Open Meetings Act Announcement passed by vote of 4 to 0. The reading of the Open Meetings Act Announcement was waived, but is included in the Minutes as follows:

The Meeting of the Audit & Compliance will be held in accordance with Executive Order No. 16, signed by Governor Bill Lee on March 20, 2020, which allowed governing bodies to meet electronically regarding essential business in light of Coronavirus Disease (COVID-19), and that order was extended by Executive Order Nos. 34, 51, 60, 65, 71, and 78. All votes taken during this meeting will be by roll call vote.

### III. Approval of Minutes

Chair Sullivan made a motion to approve the minutes of the November 11, 2020 Audit Committee Meeting. Commissioner Smith seconded the motion. The motion carried by vote of 4 to 0.

IV. Chair's Report

Chair Sullivan had no Chair's Report.

V. Items for Approval

None

VI. Information Items

A. Fraud Reporting Update

Ms. Lisa Lankford, AVP, Special Assistant to the President, briefed the Committee on this item. There was one red flag reporting item. An airline passenger submitted an airline complaint to MNAA's red flag hotline. The complaint was processed, and the airline performed the investigation. Results of the investigation included no evidence of fraud and there were no MNAA employees involved in the complaint. The report was closed, and a copy was sent to Chair Sullivan.

This item was presented for information purposes only with no action required.

B. Internal Audit Update

Ms. Lankford reported there were no new audit findings in the 2QFY21. Two findings were closed in the 2QFY21 leaving a total of 26 open findings. Closed findings include Human Resources and Information Technology.

This item was presented for information purposes only with no action required.

C. Public Safety Update

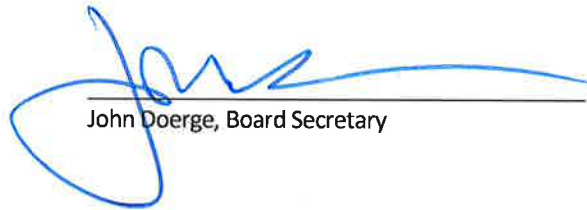
Chief Griswold briefed the Committee on the 2020 TSA Annual Audit. TSA conducted 54 tests ranging from routine challenge, piggybacking, and unauthorized access on the perimeter. Tests were conducted over a period of several days, with interviews of approximately 60 personnel. There was a 90% pass rate. Chief Griswold discussed the 6 findings and actions taken to remedy those findings.

Mr. Robert Ramsey, SVP, Chief Operations Officer, briefed the Committee on the 2020 FAA Part 139 Inspection. Inspection dates were March 22-26, 2021. Mr. Ramsey discussed discrepancies found and reported the airport was deemed a safe airport. Staff was awaiting the final report.

This item was presented for information purposes only with no action required.

VI. Adjourn

There being no further business brought before the Audit Committee, Chair Sullivan adjourned the meeting at 11:21 a.m.



John Doerge, Board Secretary