

Minutes of the Joint Meeting of the MNAA General
Aviation/Operations/Planning & Engineering and
MPC Engineering & Planning Committees



Date: August 11, 2021 Place: Nashville International Airport Board Room
Time: 9:00 a.m.
Committee Members Present: Bill Freeman, Chair; Nancy Sullivan, Vice Chair; Amanda C. Farnsworth; and Jimmy Granbery
Committee Members Absent: None
Others Present: Andrew Byrd; Bobby Joslin; Joycelyn Stevenson; Cindy Barnett; Doug Kreulen; Lisa Lankford and Sabrina Troy

I. Call to Order

Chair Freeman called the General Aviation/Operations/Planning & Engineering (GAOPE) Committee meeting to order at 9:00 a.m., pursuant to Public Notice dated August 6, 2021.

II. Approval of Minutes

Vice Chair Sullivan made a motion to approve the Minutes of the July 14, 2021 GAOPE meeting and Commissioner Farnsworth seconded the motion. The motion carried by vote of 4 to 0.

III. Chair's Report

Chair Freeman had no Chair's Report.

IV. Items for Approval

None

V. Information Items

A. JWN Construction Redevelopment Update

Doug Kreulen, President and CEO, introduced Ms. Traci Holton, Vice President, Chief Engineer and Deputy COO. Ms. Holton advised that there was no change to the schedule and the first t-hangar will arrive on August 30 with erection starting immediately. She also stated that there were no changes to the milestone dates. The area designated as D1 will be the first structure to arrive - foundations are in and slab has been poured. E2 foundations have been started in area E where 60' – 60' box hangars will be located. Area C has been graded and the trailer has been moved. Ms.

Holton advised that there will be three (3) erection crews on site to assist in keeping the schedule on time. Commissioner Granbery asked when the new entrance would be operational and she advised it would be later this fall.

President Kreulen then introduced Mr. Jeff Roach, Assistant Vice President and JWN Executive Director, for operational updates. Mr. Roach advised that Contour Flight School's Wings of Eagles has rebranded as Infinity Flight Training. On August 12, 2021 at 3:00 pm he will hold the Displaced Tenant Lottery. Registration for this event was extended until noon, Wednesday, August 11, 2021 since only 60 of 90 displaced tenants have signed up. Multiple reminder notifications have been sent to stakeholders, specifically on these dates in 2021: April 30, May 5, May 18, July 15, and August 9. Commissioner Granbery asked about any remaining hangars that were not filled by the lottery and how they would be advertised to other markets. Mr. Roach advised that all existing tenants in existing t-hangars would be offered the opportunity to move into a new hangar for any that are remaining and after that they would contact the waitlist of people that were not displaced. President Kreulen added that the process consists of displaced tenants first, existing tenants second, waitlist third and then we would open to market. At this time, the waitlist currently stands at 30.

Mr. Roach stated that the TDOT Runway and Taxiway Remarketing Project is to begin on August 19, 2021 with nighttime runway closures scheduled August 19-23. The contractor requires daytime closures to ensure accuracy and stakeholders have been notified, NOTAMs issued and lighted X's installed. Daytime closures between 0900-2100 are scheduled for August 24-26.

On September 1, 2021, the Air Traffic Control Tower (ATCT) opening will be at 6:00 am and the ceremony is scheduled for September 8, 2021 at 1:00 pm. Governor Lee & Commissioner Bright have both been invited, and Commissioner Bright is available to attend.

Mr. Roach also advised that the MNAA staff is now located in the new office trailer near Gate 1.

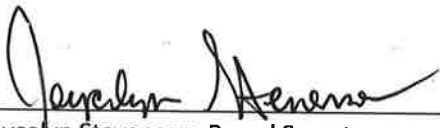
President Kreulen updated the committee on two John C. Tune tasks: Phase 2 Fixed Based Operations and Phase 3 North Hangar Development. Jeff Roach, Keith Wilschetz and John Corbitt have all assisted in the planning process. Staff analyzed multiple alternatives based on separate FBO lease areas, equivalent development area/space and estimated rental revenue for each lessee. Possible alternatives are: Alternative 1: Two FBO Operations with Expanded Lease Areas, Alternative 2: Two FBO Operations, Contour Emphasis, and Alternative 3: Two FBO Operations, Balanced (Preferred).

The strategic planning team identified rental rates for each facility and created a hangar space planning tool for various aircraft types/sizes.

A detailed analysis and report regarding FBO next steps will be provided along with the utilization of surveys to determine serious interest in hangars at JWN. Commissioner Granbery asked about the Automated Airport Weather Station (AWOS) location at Tune. Robert Ramsey, Executive Vice President and COO, advised that we are continuing to work with the FAA to get a modification standard to avoid having to move it again at a later date for an additional cost.

VI. Adjourn

There being no further business before the GAOPE Committee a motion was made by Commissioner Granbery and seconded by Commissioner Farnsworth, Chair Freeman adjourned the meeting at 9:29 a.m.



Joycelyn Stevenson, Board Secretary