

Minutes of the Joint Meeting of the MNAA Board of Commissioners and MPC Board of Directors



Date: April 20, 2022

Place: Nashville Airport – Tennessee Boardroom

Time: 1:00 p.m.

Board Members Present:

Bill Freeman, Chairman; Nancy Sullivan, Vice Chair; Joycelyn Stevenson, Secretary; Bobby Joslin; Jimmy Granbery; Dr. Glenda Glover

Board Members Absent:

Andrew Byrd

Others Present:

Doug Kreulen, Neale Bedrock, Lisa Lankford, and Ginger Cork

I. Call to Order

Chairman Freeman called the MNAA Board of Commissioners and MPC Board of Directors meeting to order at 1:00 p.m., pursuant to the Public Notice dated April 15, 2022.

II. Approval of Minutes

Chairman Freeman called for a motion to approve the Minutes of the March 16, 2022 Joint Meeting of the MNAA Board of Commissioners and MPC Board of Directors. A motion was made by Commissioner Joslin and seconded by Secretary Stevenson to approve the minutes. The motion carried by vote of 6 to 0.

III. Chair's Report

Chairman Freeman acknowledged and thanked Commissioner Joslin for his many years of service and noted that Commissioner Joslin had to leave a little early and was not in the last meeting when he thanked all the other Commissioners for all they are doing to help run the airport.

Chairman Freeman and Doug Kreulen, President and CEO, thanked Mr. Earnest Cobble and other airport staff for their professional response to the incident on Sunday, April 17, 2022 and for keeping the airport safe and secure.

Chairman Freeman and President Kreulen recognized Ms. Amber Stewart, Director of Facilities Maintenance, for her outstanding contribution in the fight against COVID-19 with an award from the Metropolitan Nashville Public Health Department.

IV. President's Report

President Kreulen recognized Lieutenant Scott Harding for his recent graduation from the FBI National Academy. Lieutenant Harding is the 6th graduate from the Nashville International Airport to complete the 10-week training course.

President Kreulen reported the Nashville International Airport received the 2022 Airport of the Year from the Tennessee Aeronautics Commission at the Tennessee Airports Conference. He complimented the Honor Guard who performed at the conference.

President Kreulen reported on several recent BNA Construction Tours and Visits. These visits included the Consul-General Matsumoto on March 31, 2022; Tennessee Senator Mark Pody on April 4, 2022; guests from the Nashville Convention & Visitors Center on April 8, 2022; and Mayor John Cooper on April 13, 2022. He thanked the Engineering team for their support on these tours.

President Kreulen reported the 2022 Business Taking Off event was a success with over 400 attendees. This annual event allows us to discuss upcoming business opportunities at the Nashville International Airport and was held on April 1, 2022 at the Renaissance Hotel. President Kreulen thanked the Business Diversity Development, Procurement, and Corporate Communications Teams for successfully planning, organizing, and executing a positive community event.

President Kreulen recognized four new graduates from the Policy Academy – Officer Pallan, Officer Vetter, Officer Rossi and Officer Tomlin all graduated from the Blount County Regional Law Enforcement Training Academy on April 8, 2022.

President Kreulen reported the BNA Aviation Golf Classic Proceeds were donated to the Middle Tennessee State University Charlie & Hazel Daniels Veterans & Military Family Center and to the Japan-America Society of Tennessee - Nashville Cherry Blossom Festival. He thanked Stacey Nickens, AVP, Corporate Communications, for her team's support.

President Kreulen reported Mr. Robert Ramsey, EVP, Chief Operating Officer, and Mr. Josh Powell, Director Airline Affairs, were both present to welcome Flair Airlines with a gate party on April 12, 2022 for the inaugural flight from Edmonton to Nashville, Tennessee. President Kreulen noted that Edmonton was a sister city to Nashville for over 30 years and this non-stop service is a great opportunity for us to rekindle the relationship between our two cities.

President Kreulen reported that British Airways will resume non-stop flights to London beginning May 9, 2022 with 5 flights weekly and daily flights starting May 27, 2022. Multiple aircraft types within the 787 Dreamliner family will be used by British Airways.

President Kreulen briefed the Board on FY22 BNA Enplanements. April YTD is averaging 25,951 daily enplanements, and the fiscal year is expected to finish at a record level approximately 6% over FY19. He noted that the business travelers are back up to about 40%.

President Kreulen reported on the 120-day outlook. May will be a busy month and a very important item to discuss in the Operations Committee Meeting which will be the Beyond Vision Program Schedule and Budget. Beyond Vision follows the BNA Vision items that we have been working on and Beyond Vision will help us move forward with the next steps with design and procurement. June will be busy with our Committee Meetings held at the TDOT Hangar at JWN to celebrate the opening of the Hangar and Plane Ports with a ribbon cutting. We will celebrate BNA's 85th Anniversary on June 22, 2022 with a cake cutting at 12:45pm just before our Board Meeting which will start at 1:00pm. We will celebrate the groundbreaking of the Satellite Concourse immediately following the June Board Meeting at 2:00pm. June also has several approval items and the discussion of the results from our recent compensation survey.

V. Items for Approval

1. **Component Guaranteed Maximum Price (CGMP) 3 of 3 for Satellite Concourse (Final Guaranteed Maximum Price (GMP) & Budget)**

President Kreulen introduced Mr. Robert Ramsey, EVP, Chief Operating Officer.

Mr. Ramsey briefed the Board on the CGMP 3 of 3 for Satellite Concourse. The GMP budget was finalized April 13, 2022 at \$134.5M and the CGMP #3 is at \$89.8M. The SMWBE participation level for this project was 5% MBE and 5% WBE on design and 8% MBE and 3% WBE on construction and both of

these goals were met by Holder Construction. Mr. Ramsey presented a slide showing cost escalations and current market conditions for this type of work for this project. The original price in March 2021 had been at \$92.5M and the most recent update to the Board had been in January 2022 at \$126.3M. A total of 467 potential bidders were contacted which resulted in 196 prequalification packages received, 172 contractors prequalified, but only a total 82 were bids received. Multiple bids were received on every package. This was presented to the Operations Committee last Wednesday and the motion passed with a vote of 4 to 0.

Staff requested the Board of Commissioners to:

- authorize the Chairman and President and CEO to execute Amendment 3 for CGMP3 of 3 for the Satellite Concourse for \$89,841,110 and the final GMP for \$124,826,110 to Holder Construction Group, and
- approve an increase to the project budget for \$42,000,000, for a total project budget of \$134,500,000.

Commissioner Sullivan made a motion to approve as presented and Commissioner Granbery seconded the motion. The motion carried by a 6 to 0 vote.

Following approval, Commissioner Granbery asked what about the \$10M in program contingency when you have \$4M in project contingency. Mr. Ramsey stated he is not really worried in that part of the airfield; it could be supply chain issues or other components. Commissioner Granbery asked if the contractor is carrying any big unknowns. Mr. Ramsey stated no, they have hard bids on everything with the exception of about \$5M worth of work they are carrying as a place holder and from that perspective their risk level on this is pretty low.

2. Construction Contract for Reconstruction of Kilo West

Mr. Ramsey briefed the Board on the Construction Contract for Reconstruction of Taxiway Kilo West which is approximately 3,200 linear feet of pavement. The Invitation to Bid (ITB) advertised on November 1, 2021, and November 4, 2021, and included three Bid Schedules - Schedule 1 – Concrete Mainline Pavement with Concrete Shoulders; Schedule 2 – Asphalt Mainline Pavement with Asphalt Shoulders; and Schedule 3 – Concrete Mainline Pavement with Asphalt Shoulders. We received 2 responsive bids from Hi-Way Paving and Superior both who only bid Schedule 1, which is concrete mainline and concrete shoulders. Hi-Way Paving was the lowest responsive and responsible bidder at 4.9% lower than Garver's probable cost and 0.6% lower than high bidder (Superior). The DBE Goal was

set at 16.74% and Hi-Way Paving will meet 16.94% utilizing Gibco Construction, Archangel Protective Services, Kimberly, Inc., and Rutherford Contracting. The contract start date is August 2022 and the contract end date is May 2023 with a total contract cost of \$12.5M. The funding source is 25% MNAA and 75% FAA. This was presented to the Operations Committee last Wednesday and the motion passed with a vote of 4 to 0.

Staff requested the Board of Commissioners to:

- authorize the Chairman and President and CEO to execute construction contract to Hi-Way Paving for \$12,571,386

Vice Chair Sullivan made a motion to approve as presented and Commissioner Stevenson seconded the motion. The motion carried by a 6 to 0 vote.

3. Construction Contract for B & C Concourse Elevator Upgrades

Mr. Ramsey briefed the Board on the Construction Contract for B & C Concourse Elevator Upgrades. This contract will replace four (4) service elevators in the B and C Concourses that are at the end of their useful life. These elevators are heavily used for restocking concessions, trash removal, and cleaning the concourses. The elevators will be replaced with hydraulic elevators and will include an elevator monitoring system. Elevators will be taken down 1 per concourse at a time. On February 7 and 10, 2022, an Invitation to Bid was advertised. On March 10, 2022, 1 bid was received from JE Dunn for \$1,796,000 which included an owner's contingency of \$50K. The bid is 12% higher than TMP's probable construction cost of \$1.6M, but under project budget. This was presented to the Operations Committee last Wednesday and the motion passed with a vote of 4 to 0.

Staff requested the Board of Commissioners to:

- authorize the Chairman and President and CEO to execute construction contract to JE Dunn Construction for \$1,796,000

Commissioner Joslin made a motion to approve as presented and Commissioner Stevenson seconded the motion. The motion carried by a 6 to 0 vote.

4. BNA Vision Program Budget (TARI Update)

Mr. Ramsey briefed the Board on the BNA Vision Program Budget Update. In January 2022 staff discussed the increasing project costs with the Terminal Access Roadway Improvements (TARI) project

trending high and sequencing and layout of that project. Staff shared a budget analysis in March 2022 and are recommending to the Board to reduce the overall project budget for Vision 1.0 for the TARI project from the estimated amount of \$163.5M to \$49M for phase 1. This is a \$1.4M reduction and these funds would be in reserve. The CFO and President and CEO, in coordination with the Board, would guide the use of these funds for future vision projects and the subsident phases in the TARI project for phase 2 and 3. This was presented to the Operations Committee last Wednesday and the motion passed with a vote of 4 to 0.

Staff requested the Board of Commissioners to:

- authorize a decrease of the Terminal Access Roadway Improvements (TARI) project budget and the BNA Vision program budget in the amount of \$114,500,000

Commissioner Joslin made a motion to approve as presented and Commissioner Stevenson seconded the motion. The motion carried by a 6 to 0 vote.

President Kreulen introduced Mr. Adam Floyd, AVP, Operations.

5. Shuttle Contract (Satellite & Main Terminal)

Mr. Floyd briefed the Board on the Shuttle Contract for the Satellite Concourse & Main Terminal. This contract will provide, manage, and operate all shuttle operations and associated passenger assistance services for public surface lots (non-walking), employee lot, and airside/satellite. We received 3 proposals and one was deemed non-responsive. The selection committee determined that ABM Aviation was the most qualified based on their experience and qualifications; their hourly fees and rates; their management and operations plans; their ability to meet the satellite shuttle times and their exceptional level of customer service. Their commitment to the ACDBE Goal was also an outstanding factor.

Mr. Floyd presented a slide with the costs over the 7-year contract, with landside at \$66.5M and airside at \$51.9M, for a total of \$118.5M. The contract term is October 2023 through October 2030.

Staff requested Board of Commissioners to:

1. accept the proposal by ABM for the Shuttle and Passenger Assistance Services Contract, and
2. authorize the Chairman and President and CEO to execute the proposed contract

Commissioner Joslin made a motion to approve as presented and Commissioner Granbery seconded the motion. The motion passed with a vote of 6 to 0.

Following approval Chairman Freeman acknowledged Committee chairs and Board Members for their hard work. This is billions of dollars in activity, and these are not short Committee meetings. Chairman Freeman thanked Commissioner Granbery at last week's Committee meetings but wanted to publicly thank Commissioner Joslin as well for his hard work and dedication.

6. FY23 Budgets

President Kreulen introduced Ms. Marge Basrai, VP, Chief Financial Officer. Ms. Basrai briefed the Board on the six budgets that were presented to and approved by the Finance Committee last week. Ms. Basrai discussed the FY22 and FY23 enplanement projections with the Board and presented a chart showing moderate recovery and aggressive recovery. Ms. Basrai stated that she uses these enplanement projections to determine budgets for the upcoming year. The FY22 projection is at 9.1 – 9.2M enplanements. As we look to our FY23 budget, we would normally take our moderate recovery forecast of 9.1M and base the budget using that enplanement, however, our FY22 budget is already at that number. We chose 5% growth over the FY23 moderate recovery forecast, which gives us 9.6M enplanements for FY23. Ms. Basrai stated that President Kreulen asked the financial team to accomplish the following items during the FY23 budget year: Minimize non-essential increases in the FY23 O&M expenses (control our costs); Meet both Board required debt service coverage and days cash on hand metrics (maintain credit ratings); Minimize financial impact to our business partners to enhance future air service (help our customer); Efficiently use the remaining \$65M of CRRSA (\$8.6M) and ARPA (\$56.4M) funds.

Ms. Basrai reviewed the FY23 Budget summary metrics with the Board. Senior debt coverage needs to be at 1.5 and our Senior Subordinate at 1.25, per Board requirements. FY23 is at 8.09 for Senior and 2.95 for Senior Subordinate. The landing fee that we charge to our airlines is decreasing from FY22 at \$2.85 to \$2.83 for FY23. The Cost per Enplanement (CPE) is also decreasing, it was \$7.03 for FY22 and will be \$6.93 for FY23. Our days cash on hand is at 734 days as of March 31, 2022 and the Board requirements is between 550 to 650 days cash on hand. This cash on hand was calculated by using the 4 main reserve funds only (NAE, Revenue Fund, O&M Fund, R&R Fund).

Ms. Basrai provided a summary of how we have spent the CARES/CRRSA/ARPA funds. The total award between all three funds was \$126,452,218. Our planned use between operating and debt service in FY23 is \$17.1M leaving \$47.9M remaining on June 30, 2023 and the balance will be spent in FY24/25.

- **FY23 BNA O&M Budget, MNAA Resolution #2022-05**

Ms. Basrai briefed the Board on the FY23 BNA O&M Budget. The total operating revenue increased \$17.5M for a total of operating revenue of \$207.4M. Total operating expenses are increasing \$20M for the FY23 budget to be at \$132.3M.

Net Non-Operating Income/(Expense) decreased \$25.6M with an expense of \$7.4M. Our net income before depreciation and grants is \$67.7M.

Staff requested the Board of Commissioners to

1. approve the proposed FY23 BNA operating budget, and
2. authorize the Chairman and President & CEO to execute MNAA Resolution No. 2022-05

Commissioner Granbery made a motion to approve as presented and Commissioner Glover seconded the motion. The motion passed with a vote of 6 to 0.

- **FY23 BNA Capital Improvements Budget & FY23-27 Capital Improvements Plan, MNAA Resolution #2022-06**

Ms. Basrai briefed the Board on the FY23 BNA Capital Improvements Budget (CIB) & FY23-27 Capital Improvements Plan (CIP). The total 5-year plan is \$1.79B however we are only going to focus on FY23. The CIB for FY23 is \$411.3M and the major projects include Concourse D Extension for \$245M; Baggage Handling System Expansion for \$125M; and the Taxiway B South Reconstruction at \$25M. Ms. Basrai added that just because these are on the CIP doesn't mean that if you approve the CIP that you approve those projects going forward. Each project will be brought to the Board for approval throughout the fiscal year.

Staff requested the Board of Commissioners to

1. approve the proposed FY23-27 BNA Capital Improvements Plan, and
2. approve the proposed FY23 BNA Capital Improvements Budget, and
3. authorize MNAA to accept all grant(s) from the Federal Aviation Administration (FAA) and from the State of Tennessee, and designate the President & CEO, or designee, as the authorized representative of the Authority, and
4. authorize the Chairman and President & CEO to execute MNAA Resolution No. 2022-06

Commissioner Granbery made a motion to approve as presented and Commissioner Stevenson seconded the motion. The motion passed with a vote of 6 to 0.

- **FY23 JWN O&M Budget, MNAA Resolution #2022-07**

Ms. Basrai briefed the Board on the FY23 JWN O&M Budget. Operating revenue is increasing to \$1.68M. Operating Expenses increased to \$1.85M. The non-operating revenue is at \$167K which is a decrease of \$273K leaving an income loss before depreciation, grants and transfers of \$0.00 so we are breaking even.

Staff requested the Board of Commissioners to

1. approve the proposed FY23 JWN operating budget, and
2. authorize the Chairman and President & CEO to execute MNAA Resolution No. 2022-07

Commissioner Granbery made a motion to approve as presented and Commissioner Stevenson seconded the motion. The motion passed with a vote of 6 to 0.

- **FY23 JWN Capital Improvements Budget & FY23-27 Capital Improvements Plan, MNAA Resolution #2022-08**

Ms. Basrai briefed the Committee on the FY23 JWN Capital Improvements Budget & FY23-27 Capital Improvements Plan. The total 5-year plan is \$25.86M and FY23 is at \$17.6M. Two major projects are T/W R3 Apron expansion of \$4M and the North Development of \$10.9M.

Staff requested the Board of Commissioners to:

1. approve the proposed FY23-27 JWN Capital Improvements Plan, and
2. approve the proposed FY23 JWN Capital Improvements Budget, and
3. authorize MNAA to accept all grant(s) from the Federal Aviation Administration (FAA) and from the State of Tennessee, and designate the President & CEO, or designee, as the authorized representative of the Authority, and
4. authorize the Chairman and President & CEO to execute MNAA Resolution No. 2022-08

Commissioner Granbery made a motion to approve as presented and Commissioner Stevenson seconded the motion. The motion passed with a vote of 6 to 0.

Following approval Commissioner Glover asked if we are only approving year 1 of this CIP or do we come back each year for approval. Ms. Basrai stated this is to approve a 5-year Capital Improvements Plan for FY23-27 and the one-year FY23 Capital Improvements Budget. In the 5-year plan, we come back to the Committee and Board to seek approval for projects within the 5-year plan.

- **FY23 MPC O&M Budget, MPC Resolution #2022-01**

Ms. Basrai briefed the Committee on the FY23 MPC O&M Budget. Operating revenue increased to \$3.5M. Operating Expenses increased to \$1.44M. Non-operating income increased to \$132K leaving a net income before depreciation at \$2.2M.

Staff requested the MPC Board of Directors to

1. approve the proposed FY23 MPC Operating budget, and
2. authorize the Chairman and President & CEO to execute MPC Resolution No. 2022-01

Director Granbery made a motion to approve as presented and Director Stevenson seconded the motion. The motion passed with a vote of 6 to 0.

- **FY23 MPC Special Projects Budget & FY23-27 Special Projects Plan, MPC Resolution #2022-02**

Ms. Basrai briefed the Committee on the FY23 MPC Special Projects Budget & FY23-27 Special Projects Plan. The total 5-year plan for FY23-27 is \$1.29M and the total budget for FY23 is \$290K. Several projects include IP Lower-Level renovation of \$40K; Snow Guard at \$200K and a Fire Pump at \$50K.

Staff requested the MPC Board of Directors to

1. approve the proposed FY23-27 MPC Special Projects Plan, and
2. approve the proposed FY23 MPC Special Projects Budget, and
3. authorize MPC to accept all grant(s) from the Federal Aviation Administration (FAA) and from the State of Tennessee, and designate the President & CEO, or designee, as the authorized representative of the Authority, and
4. authorize the Chairman and President & CEO to execute MPC Resolution No. 2022-02

Director Granbery made a motion to approve as presented and Director Glover seconded the motion. The motion passed with a vote of 6 to 0.

President Kreulen introduced Ms. Colleen Von Hoene, Associate Principal, Paslay Group (PG).

7. Amendment 6 to Fraport Concessions Agreement

Ms. Von Hoene briefed the Board on the Amendment 6 Fraport Concessions Agreement. MNAA has a Lease and Concession Agreement with Fraport Tennessee, Inc. (Fraport) to will expire on January 31, 2029. MNAA approved the Fifth Amendment to the Agreement in October 2021. Amendment 5 included the Second Amended Exhibit G, which approved concepts, sublease entities, locations and Interim Performance Dates for concessions scheduled to open in 2022, 2023 and 2024. Fraport has recently proposed changes to the concession program to include the following: new concepts; changes to Sublease entity names; and new or different locations. These proposed changes to the concession program require Board approval of a Sixth Amendment to the Agreement and a Third Amended Exhibit G.

Staff requested the Board of Commissioners to

1. approve Amendment 6, and
2. authorize the Chairman and President & CEO to execute Amendment 6 between MNAA and Fraport Tennessee, Inc.

Commissioner Granbery made a motion to approve as presented and Commissioner Stevenson seconded the motion. The motion passed with a vote of 6 to 0.

8. Amendments to Fraport Subleases - Delaware North Travel Retail Services (Amendment & Assignment); Host International; Tennessee F&B, LLC; and Newslink of Nashville, LLC

Ms. Von Hoene briefed the Committee on the following changes that require amendments to these Board-approved subleases. The term of the Fraport agreement is at the end 2029 and any subleases that extend beyond that will be approved by the Board because MNAA becomes a party to that sublease. Today we are specifically looking at 4 subleases that were previously approved by the Board that have some changes that need to be incorporated by an amendment. The subleases and changes include:

Host International, Inc.

- Changes sublease entity to Host TRA Nashville FB III, LLC
- Revises name "Arrington Vineyards" to "Arrington Wine Bar and Café,"
- Adds new location and concept, "The Green Room"

Delaware North Travel Retail Services, Inc.:

- Changes sublease entity to DNC BNA Partners, LLC

Tennessee F&B, LLC:

- Replaces "Two Old Hippies" with "Sunglass Hut"
- Changes square footage and revises name from "Ole Smokey Moonshine" to "TN Moonshine Bar"

Newslink of Nashville, LLC:

- Adds new location "In Tune"
- Changes square footage and revises name from "Shoppes On Broadway" to "Smashville"
- Revises names of existing concepts

Staff requested the Board of Commissioners to:

1. Approve amendments to the following subleases:
 - Host International
 - Delaware North Travel Retail Services
 - Tennessee F&B, LLC and
 - Newslink of Nashville, LLC
2. Authorize the Chairman and President & CEO to execute amendments to the subleases

Commissioner Granbery made a motion to approve as presented and Vice Chair Sullivan seconded the motion. The motion passed with a vote of 6 to 0.

VI. Informational Items

A. BNA Vision Update

President Kreulen presented the Board of Commissioners several pictures of the construction progress for BNA Vision with regards to the expansion of the terminal and hotel construction.

This item was presented for informational purposes only, and no action was required.

B. JWN Redevelopment Update

President Kreulen discussed the construction at Tune, and we have one remaining hangar (building #13) that will be released on April 26, 2022. Once released we will focus on converting the laydown yard for parking; a bypass Taxilane for R3 and start work on the new Maintenance and Administrative building. President Kreulen also discussed the North Development Area and stated that 30 were in attendance representing 17 different companies yesterday at the pre-proposal meeting. Responses are due on May 16, 2022.

This item was presented for informational purposes only, and no action was required.

C. BNA Concessions Program Update (Main Terminal and Satellite Concourse)

President Kreulen briefed the Board on the Concessions Program for the Terminal and Satellite Concourse. He thanked Ms. Von Hoene for managing the concessions program and working with Fraport and went on to say that the Opry shop opened few days ago and Ole Red will be opening in the next few weeks. We have 6 of the 2022 locations open and 10 locations are in construction. We held an Industry Day outreach event on April 1, 2022 with 64+ attendees, including ACDBE's, master concessionaires, concession brands. We plan to advertise the RFP on April 26 and release it on May 3, 2022. Pre-Proposal meetings will take place on May 11, 2022 and proposals are due on June 24, 2022. Evaluations are expected to be complete July 11, 2022 with Board review on August 17, 2022.

This item was presented for informational purposes only, and no action was required.

D. TEMA/FEMA Grant for JWN Tornado Expense Reimbursement Update

President Kreulen briefed the Board on TEMA/FEMA Grant for JWN Tornado Expense Reimbursement. The Federal Emergency Management Agency has agreed to reimburse the Airport Authority for \$821,184.74 of expenses related to the cleanup cost associated with the March 3, 2020 Tune tornado. On March 31, 2022, in accordance with Section 4.4.1.8 of the Bylaws, the President & CEO consulted with the Board Chair, who concurred with acceptance of funds.

This item was presented for informational purposes only, and no action was required.

Prior to adjourning, Commissioner Joslin thanked Mr. Matt Jennings of Fraport and Ms. Colleen Von Hoene with PMG for turning this program around for all that you have done.

VII. Adjourn

There being no further business brought before the Board, Chairman Freeman asked to adjourn the meeting which carried with a vote of 6 to 0, and the meeting adjourned at 1:48 p.m.



Joycelyn Stevenson, Board Secretary