Minutes of the Joint Meeting of the MNAA and MPC Operations, Engineering & Strategic Planning Committees



Date:

July 13, 2022

Place:

Nashville International Airport Board Room

Time:

9:00 a.m.

Committee Members Present:

Bobby Joslin, Chairman; Nancy Sullivan, Vice Chair; and

Andrew Byrd

Committee Members Absent:

Glenda Glover

Others Present:

Bill Freeman; Jimmy Granbery; Joycelyn Stevenson; Doug Kreulen; Neale Bedrock; Lisa Lankford and Rachel Moore

Call to Order

Chairman Joslin called the Joint Meeting of the MNAA and MPC Operations, Engineering & Strategic Planning (Operations) Committees to order at 9:00 a.m., pursuant to Public Notice dated July 8, 2022.

Approval of Minutes

Commissioner Byrd made a motion to approve the Minutes of the June 15, 2022 Operations Committee meeting and Vice Chair Sullivan seconded the motion. The motion carried by vote of 3 to 0.

III. Chairman's Report

Chairman Joslin expressed his appreciation to Mr. Doug Kreulen for his leadership and to the staff for the remarkable job they are all doing at the airport.

IV. Approval Items

A. Nashville Electric Service (NES) Transmission Relocation (Donelson Pike)

Doug Kreulen, President and CEO, introduced Mr. Robert Ramsey, EVP, Chief Operating Officer, to brief the Operations Committee on the relocation of the NES substation transmission line from the northern boundary of Economy Lot B to the east, crossing the interstate at Elm Hill Pike. The relocation of this transmission line is necessary for the relocation of Donelson Pike. The NES estimate is \$750,000 NTE, and pre-payment to NES is required before start of work and MNAA is responsible only for actual costs expended by NES. A specific schedule for this project is not known at this time but is expected soon as NES is still working with Tennessee Department of Transportation (TDOT).

Mr. Ramsey requested that the Operations Committee recommend to the Board of Commissioners that it:

 authorize the Chair and President and CEO to pay one NES invoice for \$750,000 NTE to relocate the substation transmission line impacted by the TARI project

Chairman Joslin asked about allocations several years ago with NES. Mr. Ramsey stated there had been allocations several years ago with NES and those were related to the feeds going to garage 1 & 2. We have redundant feeds that serve the airport and that helped establish a redundant pathway. We have two pathways – one that comes from the top of the airport and another one that comes around and comes back in by Concourse D. The two pathways to improve our resiliency in the event of a power issue.

Vice Chair Sullivan asked if the other feed is underground. Mr. Ramsey stated that most of the feed is above ground.

Mr. Byrd made a motion to approve as presented and Vice Chair Sullivan seconded the motion. The motion passed with a vote of 3 to 0.

V. <u>Informational Items</u>

A. Runway 2R Safety Area Repairs

Mr. Robert Ramsey briefed the Operations Committee on the improvements needed to the safety area of R/W 2R/20L. Items were identified in the Annual FAA Part 139 Inspection that was performed in April 2022 and include: grading along eastern runway safety area edge; reconstruction of access road from eastern runway edge to bottom of quarry; and grading in runway safety overrun area - raise 2 electrical manholes & inner marker. The FAA requires deficiencies be corrected by October 1, 2022. The survey and design are complete, and we will ask for an emergency waiver in order to make these changes. The emergency waiver will authorize construction and direct solicitation to 6 contractors (bids are due July 22, 2022). The CEO will consult with Board Chairman for approval, in accordance with Bylaws §4.4.1.8. The estimated cost is \$750,000. President Kreulen explained the Part 139 inspection process, the timelines to correct deficiencies identified, and the potential for fines or loss of ability to operate commercial service if not corrected. Commissioner Granbery asked questions about the source of the problem and work by contractors. Mr. Ramsey stated that these areas were outside of

the contractor's scope for the runway and taxiway reconstruction and that the source appeared to be erosion.

Vice Chair Sullivan asked if this was strictly erosion or settlement associated with it. Mr. Ramsey stated it is more erosion and does not appear to be settlement issues. President Kreulen stated this is one of the challenges for Mr. Ramsey and Mr. Adam Floyd, AVP of Operations – they have procedures in place, so this doesn't happen again.

B. BNA Vision Update

Mr. Ramsey briefed the Operations Committee on BNA Vision Update and reviewed photos with the Commissioners from June 2019 to June 2022, showing the changes that have happened over the past three years since filling the hole. Mr. Ramsey pointed out that we have added the MNAA administrative building and garage. This photo also shows garage B that is almost built to final height as well as the International Airlines Facility (IAF) and canopy structure. President Kreulen inquired about plans to vacate the trailer park. Mr. Ramsey stated they are targeting March / April 2023 timeframe and once that takes place, we will pave all the grassy area so it can be a place for de-icing and an area for aircraft to remain overnight.

Commissioner Joslin asked that staff do a press release on how fast we are moving. Commissioner Granbery asked how many yards of fill were added to the hole and questions about settlement. Mr. Ramsey stated 500K yards of fill, and that he was not aware of any settlement. He noted that there had been some challenges with drainage. Commissioner Granbery asked about the "Nashville International Airport" letters on the new BNA monument. President Kreulen explained the silver was supposed to stand out, but they didn't against the blue, and that the letters would soon be changed to be white.

C. JWN Development Update - Automated Weather Observing System (AWOS) Relocation

Mr. Ramsey briefed the Operations Committee on the JWN AWOS Relocation. MNAA received one bid in the amount of \$132K from Stansell Electric Company, Inc. to relocate the AWOS from its existing location to the top of the slide as shown to the Commissioners. Construction is scheduled to start in July 2022 and be complete in September 2022. Mr. Ramsey added that sometime during the relocation project, the AWOS will be out of service for 3 consecutive days – mid-to-late August. Appropriate notice will be given to the tenants and the tower. Commissioner Granbery noted this item seemed to be under

budget. Mr. Ramsey said yes – the project was originally estimated at \$650,000 because staff thought more work would need to be done, including moving power. They are able to pull power off the existing equipment and later, we might have to get additional power over to that area. If that happens, it will go above the \$132K but will be less than the \$500K limit for Board Approval. Staff will come back to the Committee and Board for approval, if required.

Commissioner Freeman expressed concern about this being a single bid. President Kreulen agreed and stated that Ms. Davita Taylor, VP Procurement and Business Diversity, and her team work to ensure competition and responded to how the Authority would re-advertise if the bid had been unreasonable. Commissioner Freeman stated this is a priority for us. Commissioner Stevenson asked what happens if the time comes when we have just one bid and the bid is not reasonable. Ms. Taylor stated that we would re-advertise and start the process over.

D. JWN Development Update - North Development Area

President Kreulen discussed the JWN Northside Development and thanked Mr. Neale Bedrock, EVP and General Counsel, his legal team and Paslay Group, as they have been instrumental in helping us work on these Letters of Intent (LOI). MNAA put out a Notice of Availability (NOA) for all 10 parcels; at the July 5, 2022 Metro Council Meeting, Metro approved the Metro Police Department renting one of the 60x60 hangars. Staff will start working with Metro on a reimbursable agreement for one of the parcels build a hangar an aviation department for Metro Police. Staff bid the other 9 parcels out and received competitive responses for positions 1 through 8. These companies have been notified that they can secure their spot if they sign the LOI. Once the LOI is signed, staff will negotiate the final lease before December 2022. Staff is working to address some issues in the NOA with the —Minimum \$3M spend; 10-year and 20-year Fair Market Value (FMV) assessment; and what will the lease template look like. If these issues are not resolved, Procurement will issue a revised NOA.

Commissioner Byrd asked questions about the specifics of the LOIs. President Kreulen addressed each item, including FMV assessment and minimum investment. Chairman Joslin asked how a minimum spend of \$3M was determined. President Kreulen stated that Commercial Development spoke with engineering and estimated the cost based off the spend in other parcels of similar size. Staff is now doing an engineering estimate.

President Kreulen added the MNAA development on the road, utilities, taxilane & connectors will come to the Board in September 2022 for approval. Commissioner Granbery asked at what point would MNAA decide to put firefighting equipment on the airfield. President Kreulen stated it is more of an FAA requirement and if they require that, we will do it, but it will increase the O&M which in turn will increase rent.

VI. Adjourn

There being no further business before the Joint Committee of the MNAA and MPC Operations, Engineering and Strategic Planning Committees, Chairman Joslin adjourned the meeting at 9:33 a.m.

Jimmy Granbery, Board Secretary