

Agenda of the Joint Meeting of the MNAA and MPC Operations, Engineering & Strategic Planning Committees



Date/Time: Wednesday, January 11, 2023, at 9:00 a.m.

Place: Nashville International Airport – Tennessee Board Room

Operations Committee Members: Bobby Joslin, Committee Chair
Nancy Sullivan, Committee Vice Chair
Dr. Glenda Glover

I. CALL TO ORDER

II. APPROVAL OF MINUTES

December 7, 2022 Minutes of the Joint Meeting of the MNAA and MPC Operations, Engineering & Strategic Planning Committees

III. CHAIR'S REPORT

IV. ITEMS FOR APPROVAL

1. International Arrival Facility (IAF) Mural
2. Arts at the Airport New and Reappointed Board Members
3. Construction Contract for Make-Up Unit (MU) 1 & 2 Carousel Replacement
4. Professional Services Contract for Terminal Area Roadway Improvements (TARI) Phases 2 & 3
5. Custodial and Window Cleaning Services for Grand Lobby and Satellite Concourse

V. INFORMATION ITEMS

1. BNA Development Update
2. JWN North Development Update
3. JWN Hangar Rent Model

VI. ADJOURN

Minutes of the Joint Meeting of the MNAA and MPC Operations, Engineering & Strategic Planning Committees



Date: December 7, 2022

Location: Metropolitan Nashville Airport Authority
Tennessee Boardroom

Time: 9:00 a.m.

Committee Members Present:

Bobby Joslin, Chair; Nancy Sullivan, Vice Chair; and
Dr. Glenda Glover

Committee Members Absent:

None

Others Present:

Jocelyn Stevenson, Andrew Byrd, Doug Kreulen, Neale
Bedrock, Lisa Lankford, Rachel Moore and Trish Saxman

I. CALL TO ORDER

Chair Joslin called the Joint Meeting of the MNAA and MPC Operations, Engineering & Strategic Planning (Operations) Committee to order at 9:00 a.m. pursuant to Public Notice dated December 2, 2022.

II. APPROVAL OF MINUTES

Chair Joslin asked for a motion to approve the Minutes from the November 9, 2022 Operations Committee meeting. Vice Chair Sullivan made a motion and Commissioner Glover seconded the motion. The motion carried by vote of 3 to 0.

III. CHAIR'S REPORT

Chair Joslin had no Chair's report.

IV. PRESIDENT'S REMARKS

President Kreulen informed the Committee that he met with Chairman Freeman in his office yesterday, to review items that the Commissioners had approved and the October Retreat. President Kreulen also shared that he briefed Chairman Freeman on discussions during the November Management meeting relative to the Bylaws and improvements MNAA may make to them over time. Chairman Freeman was appreciative of the information and asked that President Kreulen relay to the Committee that since he is not on the Operations Committee, he decided not to come today but that he plans on attending the Board

meeting next week. Chairman Freeman asked President Kreulen to pass on to Vice Chair Stevenson and all the other Committee members that he appreciates all that they are doing in his absence.

President Kreulen updated the Committee that the Arts at the Airport (“AaA”) Board met and selected an artist for three International Arrivals Facility (IAF) murals. The AaA issued a Request for Qualifications (“RFQ”) in September through the Call for Artist Entry and received 43 applications of which 3 artists were selected to submit site-specific proposals. An artist was selected and the AaA wants to go back and make a few tweaks to the murals. Although it is only a \$60,000 contract, it requires Board approval due to it affecting terminal space. The contract will be an item for January approval.

V. ITEMS FOR APPROVAL

President Kreulen introduced Traci Holton, VP, Deputy COO & Chief Engineer, to brief the Committee on several items for approval.

1. Professional Services Contract for Curbfront Operations and Improvements Study

Ms. Holton reported that the Professional Services Contract for Curbfront Operations and Improvements Study will conduct a comprehensive analysis of the passenger pick-up and drop-off curbs, cell phone lots, ground transportation center and internal airport roadways, and deliver improvement options that reflect operational changes, physical changes and/or technological improvements. On September 26, 2022 an RFQ was issued, and on October 26, 2022 three Statements of Qualifications were received. One was deemed non-responsive for failure to meet the SMWBE participation, and the other two (Atkins & InterVISTAS) were evaluated. Both were comparable with recent airport experience, key personnel’s professional qualifications and experience, qualifications and experience of subconsultants, understanding of the problem and its impact on Airport operations, and SWMBE participation. The selection committee shortlisted and interviewed both firms in person in late November. InterVISTAS was the highest scoring proposer/interviewer demonstrating the best understanding of needs of project and experience with projects of similar scope. The SWMBE goal of the project was 5.7% MBE or WBE and InterVISTAS committed to 15% MWBE using Shrewsberry and Connico. This is a Not to Exceed (“NTE”) \$500K contract.

Commissioner Glover inquired if this is an effort to improve operations. President Kreulen replied yes, and as discussed before, this is for curbside and internal airport roads. As we go from 18.5M to 21M passengers by June 30, 2023, staff will be conducting studies on all ten items identified as challenges for the success of this terminal. The maximum passenger capacity for this terminal is approximately 35.5M and if MNAA gets bigger than 35M, staff will have to start planning for a future terminal. Parking and the Baggage Handling System are separate studies. MNAA capped this study due to our CIP budget of \$500K. MNAA staff may have to come back to the Board and ask for additional funds and support for studying rental cars. MNAA has fixed everything indoors, and we are now examining how to get passengers in and out of the airport swiftly, which is why we are conducting so many studies.

Commissioner Glover asked if this study would have to be changed when the terminals reconnect. President Kreulen stated it is designed to look at today and what we need to support up to 35M passengers. Commissioner Glover asked if InterVISTAS is the only firm MNAA is utilizing to conduct studies to improve all the external operations. President Kreulen stated it will all be integrated—right now baggage handling is with Messer; roads and curbside are with InterVISTAS; and parking is with Ricondo. They all know we are working towards 35.5M passengers with this terminal. Commissioner Glover asked at some point if the Board will be able to see the studies together. President Kreulen stated yes, the staff will share the results of the studies with the Board over the next several months. The good news is that we know that the finish line is 35.5M passengers. For a future terminal, we may have to start planning now. Vice Chair Sullivan inquired whether the firms were asked during the interview process to provide suggestions for improvements or to identify measures that MNAA could implement immediately. Ms. Holton stated the firm's suggestions for improvements were more long-term solutions, and she will follow-up with that information at the next meeting. President Kreulen stated this is for the strategic side of the house, and in January when we start to widen that road, the study is for that plan. That cell phone lot is probably not in the best location, as it slows drivers down, and the valet storage lot may also need to be moved. We are making some interim changes but these studies should drive the long-term answer.

Commissioner Byrd asked about the curbside graphic Ms. Holton presented, and President Kreulen replied that it shows what happens today. When the terminal was built in 1987, it was not designed

for Origin and Destination traffic, it was for hub traffic. As passengers enter today, the lanes start to reduce. This study pinpoints the bottlenecks that we have today and InterVISTAS recommendations.

Commissioner Granbery commented that eight lanes were mentioned and asked where these eight lanes will go. President Kreulen stated the lanes will be tiered and the plan is to build each level without interfering with airport operations.

Commissioner Granbery stated that part of the study also includes the cell phone lot and he asked if the lot would be moved or expanded, and if there will be information boards in that parking area. President Kreulen stated that the issue is that one of our cell phone lots holds 50 cars and the other cell phone lot, off of exit 216A, holds 100 cars, which is not big enough and obstructs drivers getting off the highway. He noted that staff is evaluating moving the cell phone lot to Genesco. President Kreulen highlighted two challenges: 1) people arrive at the terminal curbside before the passenger is ready for pick-up and 2) MNAA does not make any money on the cell phone lots. Another option is for drivers to go into the garage and park for 20 minutes; however, most do not want to spend the money. The Department of Public Safety arrested someone this week who did not want to move their vehicle, which rarely happens. MNAA strives to provide good customer service and the Board and staff have done a really good job of growing the airport. The Colonial pipeline strike did not help us, and it stopped TDOT's work. MNAA and TDOT are behind as a result of the strike, and are now trying to catch up, while at the same time Nashville is continuing to grow. This is the biggest challenge and we try to educate the public in our community presentations.

Commissioner Byrd asked if the 50-car cell phone lot is convenient, and if both lots are full. President Kreulen stated yes, they are both full, and the 50-car lot was a great location back when we had 13M passengers, but not at 18M passengers. Illegal parking also adds to the congestion. We dispatch officers to handle that issue and to keep traffic flowing.

Chair Joslin asked for a motion to approve as presented. Vice Chair Sullivan made a motion and Commissioner Glover seconded the motion. The motion passed with a vote of 3 to 0.

2. Change Order for Baggage Handling System (BHS) Short Term Improvements

Ms. Holton presented the next item for approval, the Change Order for BHS Short-Term Improvements, which will provide bag porters to mitigate impacts and provide operational smoothness for upcoming work in the C Concourse screening matrix. Change Order 1 was executed in November due to TSA requiring certification testing not originally known to be a TSA requirement. Change Order 2 is for bag porters to mitigate impact and provide operational smoothness to keep the bags moving if the system has hiccups. Ms. Holton stated MNAA is bringing this to the Board due to the change orders together exceeding the \$500K. President Kreulen stated that he asked staff to bring these change orders forward based on past practices from the former-CEO. Ms. Holton concluded by mentioning that the baggage handling system is constantly utilized and that when MNAA upgrades the system or when the system malfunctions, we need porters to keep bags moving.

Chair Joslin asked for a motion to approve as presented. Vice Chair Sullivan made a motion and Commissioner Glover seconded the motion. The motion passed with a vote of 3 to 0.

3. Change Order to HP Terminal Lobby and IAF Wi-Fi/Distributed Antenna System (“DAS”)

Ms. Holton presented the third item for approval: a Change Order to HP terminal lobby contract for IAF Wi-Fi and DAS to the new terminal lobby and IAF, for \$3.5M NTE. Chair Joslin asked if Wi-Fi is free to our customers. President Kreulen responded that though customers do not pay, it will cost MNAA\$3.5M to give free Wi-Fi services to passengers. Vice Chair Sullivan asked for clarification that Wi-Fi was not included in the original contract, and Ms. Holton said she was correct.

Chair Joslin asked for a motion to approve as presented. Vice Chair Sullivan made a motion and Commissioner Glover seconded the motion. The motion passed with a vote of 3 to 0.

4. Change Order Contract to Holder Satellite Concourse Wi-Fi/DAS

Ms. Holton presented the Change Order to Holder Satellite Concourse Contract for Wi-Fi/DAS, for \$1M NTE. Vice Chair Sullivan asked if we could get a hot spot in the main terminal. President Kreulen stated too many people want to access that same hot spot. Commissioner Granbery asked if you have to pay for Wi-Fi in the terminal, to which President Kreulen replied only if you want high-speed Wi-Fi or want to stay on the internet for an extended period of time, otherwise you can get onto the internet for free. He noted that we are now rated as the fourth fastest Wi-Fi system, and we get very high

ratings because of it. Commissioner Glover remarked that once you get on the plane, the Wi-Fi does not work. President Kreulen stated yes, the airlines block the signal and all of our signals are designed to stay in the concourse. Commissioner Granbery stated his IT folks advise against accessing public Wi-Fi and asked everyone's thoughts on using public Wi-Fi. President Kreulen mentioned that in past passenger surveys respondents wanted free Wi-Fi and more electrical sockets. President Kreulen stated most passengers at BNA are downloading movies for their kids or are on social media platforms. Vice Chair Sullivan asked if we are still conducting surveys at Wi-Fi sign-on. President Kreulen stated yes, Boingo still has that survey.

Chair Joslin asked for a motion to approve as presented. Commissioner Glover made a motion and Vice Chair Sullivan seconded the motion. The motion passed with a vote of 3 to 0.

VI. INFORMATION ITEMS

1. BNA Development Update

Ms. Holton updated the Committee on BNA Development. Ms. Holton reported that we are on track for the January 24, 2022 opening of the checkpoint and main concourse areas. Ms. Holton presented updated pictures of the escalators, the artwork that has started, and checkpoint security screening system that is being installed. MNAA will have 14 lanes in by end of this week. The large screens are being tested and are on track.

As of November 30, 2022, there are 217 invitations sent and 73 RSVPs. President Kreulen stated the reception event was reviewed and we will be sending reminders in January to anyone that has not RSVP'd, which will be about two weeks out. MNAA has over 100 staff attending and working the event. We have ordered food for 400 but we plan for approximately 200 attendees. The event is scheduled to start at 5:00 PM, with ceremony and brief remarks at 6:00 PM and then photos inside of the terminal. When guests leave, they will get a BNA tumbler. Commissioner Granbery asked if invites were sent to the Board and if spouses are included. President Kreulen stated yes, invites were sent with plus ones, and Ms. Saxman will resend to the Board.

Chair Joslin stated that it is amazing to get to this point, and we should all be proud. President Kreulen remembers discussions on what would happen if the economy had a hiccup, but we have continued,

even through Covid. Chair Joslin stated this has really come to fruition, and is a groundbreaking for this City and State.

Commissioner Byrd asked if there are any plans for an additional breakfast reception or an event to invite guests to show what we have done. President Kreulen stated we have had multiple chamber events and tomorrow the International Business Council will be here to tour. Commissioner Byrd asked if past Commissioners are invited to event. President Kreulen confirmed they have all been invited, as well as former mayors, state legislators, the governor's cabinet and contractors. Chair Joslin stated he spoke with former Commissioner Dexter Samuels recently, and President Kreulen stated he has not RSVP'd yet, and to let him know he would like for him to attend.

Referring back to the image of the checkpoint security screening system, President Kreulen stated that we have 18 of the new scanning devices. Ms. Holton explained that when the device illuminates blue, that means it is powered on and when the device turns red, it is scanning. Robert Ramsey, EVP and Chief Operating Officer, explained these are the latest technology, with higher resolution and detection capability.

2. JWN & BNA Development Update (Real Estate)

President Kreulen introduced Carrie R. Logan, Associate General Counsel, who gave an update on BNA & JWN Real Estate Development. Ms. Logan stated the 75-acre Panattoni Non-Aviation Development Agreement allowed a termination right before building permits have been granted and an alternative financial proposal was received on October 26, 2022 which is now being reviewed and which triggered an additional review of FFA paperwork. Panattoni is still awaiting Metro permits. Ms. Logan stated regarding 5.5-acre Westside Notice of Availability ("NOA"), MNAA received an unsolicited proposal on November 15, 2022; however, the tenants in that area share a nonexclusive easement for the taxes and fees which requires an easement fee that the first proposal did not include. An updated proposal was received yesterday and is now being reviewed.

Chair Joslin asked if we are adding an easement fee to the NOA. President Kreulen stated yes, on the Westside. The unsolicited proposal used our Tune NOA template, but omitted a lot of information, so now we have to compare and we need to get paperwork to conform to standard. The review will be complete at the beginning of the year. Commissioner Granbery asked if we are back to where we

started, now entertaining a second unsolicited proposal, and if it comes back to the Board would the decision be the same. He expressed a concern for the time required for staff analyzing unsolicited proposals. President Kreulen stated he would describe it as extra work for staff. MNAA was not going to issue a NOA until later, but these two companies want it. They used the Tune NOA and stated they would pay market rate, so we are being stewards. Commissioner Granbery asked how we would know if the proposal was strong enough, and President Kreulen stated staff would be evaluating the impact of the economy on the JWN proposals due on December 20th. Commissioner Byrd asked is there any way we can say it is not for sale. President Kreulen stated, yes, but the solicitation is from the largest hospital in Nashville along with a couple of others, so we are being responsive. President Kreulen stated MNAA is doing its due diligence and will see if we take offer or bid it out.

Ms. Logan reported regarding JWN Development, she is continuing to work on Parcels 1-5. Meetings have been held with prospective tenants and redlines are continuing to turn. She is still optimistic it will be on the January Board agenda. Relative to parcels 6-10, Parcel 10 was removed by addendum, and proposals are due December 20, 2022, which is also the day that Metro intends to have the MNPD hangar on the Metro Council agenda. Ms. Logan stated Metro may be our first executed agreement. President Kreulen stated he had followed with Chief Drake and Kristen Wilson last night, and they are hoping everything goes smoothly at the Metro Council meeting.

Commissioner Granbery stated that Metro council passed the License Plate Recognition (“LPR”) and asked if we have anything like that. President Kreulen responded yes, and Chair Joslin asked if it has been successful here. President Kreulen stated yes, we have implemented license plate recognition systems, which are lifesaving tools for our police officers as they enhance our security awareness. President Kreulen explained that MNAA has two systems. Our license plate recognition technology records vehicle license plate information upon a vehicle’s entry into any of our parking garages. When a driver pulls a ticket, that ticket is linked to that license plate. This prevents swapping tickets and fraud. The second system, which directly reports to the Airport Communication Center, monitors the roadways. President Kreulen mentioned that people that will come from other cities and steal cars from the rental car lots. We now have a much better heads up by reading their license plates.

Commissioner Glover stated she is looking forward to MNAA’s celebration of Martin Luther King, Jr. Day. President Kreulen stated that Stacey Nickens, AVP of Corporate Communications, and her team

do a great job of promoting holidays and will be leading our efforts to promote Martin Luther King, Jr. Day.

VII. ADJOURN

There being no further business brought before the Operations Committee, Chair Joslin adjourned the meeting at 9:50 a.m.

Jimmy Granbery, Board Secretary

STAFF ANALYSIS

Operations Committee

Date: January 11, 2023
Facility: Nashville International Airport
Subject: International Arrivals Facility (IAF) Mural

I. Recommendation

Staff requests that the Operations, Engineering and Strategic Planning Committee recommend to the Board of Commissioners that it:

- 1) Accept the recommendation of the Arts at the Airport (AaA) Foundation Board public art selection committee and the President and CEO to commission Eric Bass to create a site-specific mural entitled “Music City Ethos” to be installed in three areas located in the International Arrivals Facility (IAF) Lobby; and
- 2) Authorize the Chair and President and CEO to execute the 1% Public Art Contract.

II. Analysis

A. Background

In September 2022, through a Request for Qualifications (RFQ), the AaA Board began the process to commission a public art mural for the International Arrivals Facility (IAF) Lobby. The RFQ was organized and promoted by CAFÉ (Call for Artist Entry) and advertised to Tennessee artists only through Nashville Arts Commission, Tennessee Arts commission and arts organizations in Memphis, Chattanooga, Knoxville, Tri-Cities area, Cookeville and Clarksville. AaA received 43 applications. Through a juror process of two rounds of scoring, three artists were invited to submit site-specific proposals. Artists were invited to a site visit at BNA where they met with the BNA construction team and toured the construction site.

Artist candidates presented their concepts to the eight-member AaA selection committee on December 6, 2022. The committee selected Eric Bass as the commissioned artist for the project.

Artists Bio: See attached documents.

B. Impact/Findings

Contract Cost:	\$60,060
Anticipated Contract Start Date:	January/February 2023
Installation:	August/September 2023

Duration of Contract: 10 months
Contract Completion Date: September 2023
Funding Source: 100% MNAA
MNAA SMWBE Participation level: Project will be Race and Gender neutral and 0% goal.

C. Strategic Priorities

- Invest in BNA

D. Options/Alternatives

Do Nothing: The “Do Nothing” option prevents MNAA from finalizing the IAF Lobby public art project utilizing the designated 1% public art funds. The MNAA Board can elect not to approve the artist recommendation of the AaA Foundation Board Selection Committee and request that the Board restart the RFQ and selection process.

Attachments

- 1) Eric “Mobe” Bass Bio
- 2) IAF Mural

Attachment 1

Eric "Mobe" Bass

788 Old Dickerson Pk. Goodlettsville, TN 37072

615-948-8745

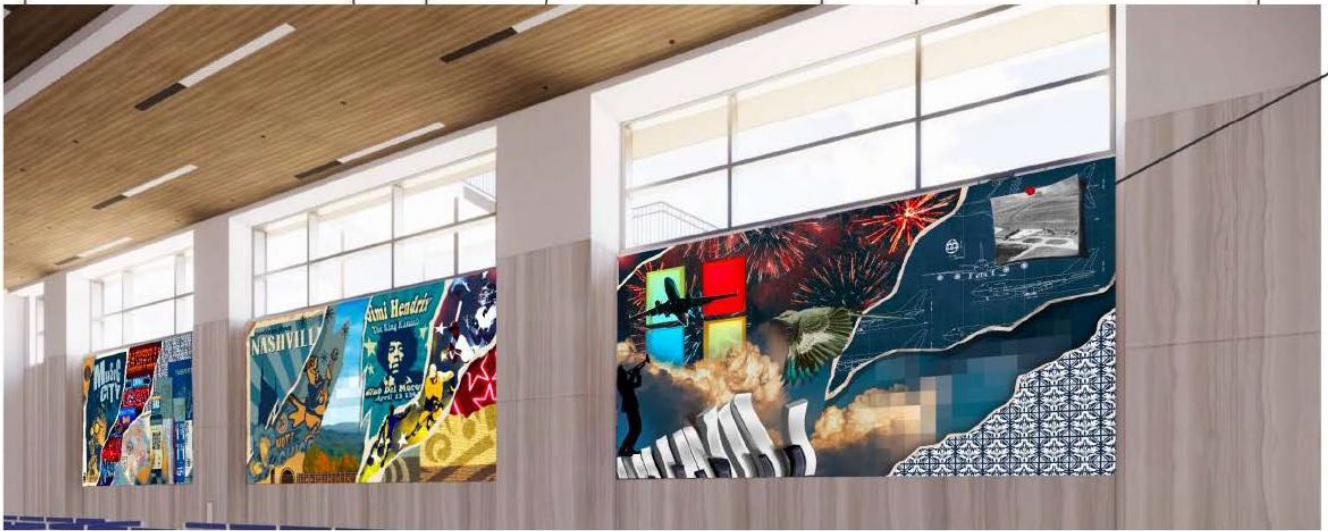
mobewashere@gmail.com

mobewashere.com @mobeoner

I am very interested in being considered for this new mural installation at BNA! I have over ten years of experience as a professional muralist and freelance artist. As a Nashville native I live and breathe the Nashville art scene. I have been absolutely obsessed with painting for as long as I can remember. My love for public art started with a love for graffiti and street art as a teenager. Fueled with nothing but the love of painting. Through years of dedication and persistence I was able to successfully start a small business doing freelance art by only word of mouth. I am still in awe that it has come this far and still get every bit of excitement when I am painting. My favorite is painting large scale murals! I love to be a part of the space and inspired by the surroundings while creating the work. I want everyone to be able to experience it and enjoy it, sometimes unexpectedly. There is that sort of surprise element with murals that I love.



Attachment 2



STAFF ANALYSIS

Operations Committee

Date: January 11, 2023

Facility: Nashville International Airport

Subject: Arts at the Airport New and Reappointed Board Members

I. Recommendation

Staff requests that the Operations Committee recommend the Board of Commissioners it:

- 1) Approve the appointment of Sara Lee Burd and Shayna Snider to the Arts at the Airport (AaA) Foundation Board, effective January 1, 2023, with term ending December 31, 2025; and
- 2) Approve the reappointment of Michael McBride, Jorge Arrieta and Dr. Paulette Coleman to the AaA Foundation Board, effective January 1, 2023, with term ending December 31, 2025.

II. Analysis

A. Background

Pursuant to Tenn. Code Ann. § 42-4-101, *et seq.*, the Metropolitan Nashville Airport Authority (MNA) has the power to do all things necessary to operate a public airport, including strengthening the positive reputation of the Nashville International Airport (BNA) in the community, enhancing the airport environment and the experience of travelers and visitors to BNA through, without limitation, visual and performance art. To accomplish this mission, The Arts at the Airport Foundation (Foundation), a general welfare corporation, was created on February 10, 1993, for the purpose of facilitating the visual and performance arts in the airport for the benefit of travelers and visitors to BNA.

The MNA Board has the authority to appoint members to the Foundation Board. The Foundation Board is composed of 15 members, appointed to serve a three-year term. There are no restrictions on the number of three-year terms that a member can serve as long as the MNA Board approves the reappointment.

B. Impact/Findings

Sara Lee Burd and Shayna Snider, the two nominees, will fulfill the vacancies of Danielle McDaniel and Brain Tibbs, whose term expired on 12/31/22.

The three reappointments initial terms were:

- Michael McBride: January 1, 2010 – December 31, 2022 (11 years; 2022 Vice Chair)
- Jorge Arrieta: January 1, 2020 – December 31, 2022
- Dr. Paulette Coleman January 1, 2020 – December 31, 2022

C. Information on New Appointments:



Sara Lee Burd's mission has been to bridge audiences with the visual arts and culture. She has done so by writing, representing artists, educating, art consulting, and curating. Previously the Executive Editor of Nashville Arts Magazine, a publication focused on the visual and performing arts in Nashville, TN, she is driven to encourage participation and interest in culture. Currently, Sara works as a project archivist at Vanderbilt University Special Collections Department. Focused on Senatorial papers for this term project, she has also completed the archive of a prominent Afro-Colombian performing arts figure. Sara moved to Nashville for an MA in Art History and has built a life here over the past 19 years. When not at her desk, she enjoys long walks in the woods with her husband and dog, exploring Nashville's dining with friends, and traveling as much as possible.



Shayna Snider is an artist, public school teacher, and mother of two. Living on a farm in rural Tennessee, Snider creates artwork inspired by the geography and weather systems of the region, as well as her daily life on the farm and in the landscape. She shares her belief in the power of creativity by teaching art to Metropolitan Nashville youth at Hume-Fogg Academic High School. With a previous Bachelor's degree in Art History, she began her art education career in 2006 after receiving a Master's Degree in Teaching from New York's School of Visual Art. Prior to that Snider was an elite athlete, winning consecutive national championships, a silver medal in Sydney Australia at the World Age Group Games for power tumbling, and she was Team Captain for University of Illinois Cheerleading. Her latest achievements include 2017 Tennessee Governor's School Teacher of the Year, 2022 MNPS Blue Ribbon Teacher distinction, and being listed as an educator with student artwork in the 2022 Scholastic Art and Writing.

D. Information on Reappointments:



Michael J. McBride, a native Tennessean, earned his undergraduate degree in art, from Tennessee State University and his graduate degree in painting from Illinois State University, where he credits Dr. Harold Gregor with providing a world class artistic mentorship. Currently, as an instructor of art at Tennessee State University and former Adjunct faculty at Watkins College of Art and Design and Film school, his commitment to the Nashville art world's future has always been at the forefront of his own career. He is especially well known in the mid-state for his various community-based public works of art.



Jorge Arrieta grew up surrounded by art. As artists, his parents made his childhood home their studio. From acrylic to watercolor to ink drawing and etching, art and the creative process were woven into Jorge's life. He earned his Bachelor of Fine Arts in design communications from Belmont University before moving to Atlanta, Georgia to further explore painting, video and storytelling. There, he became a graphic designer for Home Depot's corporate office, while also delving into freelance design and computer

animation. Drawing on his passion for arts and business, Jorge opened Chauvet Arts in March of 2020 which is located in a historic building on 5th Avenue of the Arts with over 4,000 square feet in the heart of Downtown Nashville.



Dr. Paulette Coleman, PhD, brings expertise to the board in both museum and art education. Dr. Coleman received the certification for Museum Studies from Harvard University. She has a PhD in Urban Planning from MIT. In 1971, Dr. Coleman completed a Fellowship in International Studies for the University of Denver focused on International Race Relations. Dr. Coleman is very active in her local community and has been appointed by two governors and five mayors to leadership positions on boards and commission addressing the issues of women, girls, families, arts as a means of building communities and transforming lives, and affordable housing. Most recently, Mayor John Cooper appointed Dr. Coleman as Commissioner to the Metropolitan Development and Housing Agency.

E. Strategic Priorities

- Invest in BNA
- Plan for the Future

F. Options/Alternatives

The MNAA Board of Commissioners can elect not to approve the submitted recommendations for membership to the AaA Foundation Board and request that the AaA Foundation Board present a new slate of nominees for approval.

Attachments:

- 1) Sara Lee Burd Bio
- 2) Shayna Snider Bio
- 3) Arts at the Airport Board of Directors

Attachment 1



Sara Lee Burd

Sara Lee Burd's mission has been to bridge audiences with the visual arts and culture. She has done so by writing, representing artists, educating, art consulting, and curating. Previously the Executive Editor of *Nashville Arts Magazine*, a publication focused on the visual and performing arts in Nashville, TN, she is driven to encourage participation and interest in culture. Currently, Sara works as a project archivist at Vanderbilt University Special Collections department. Focused on Senatorial papers for this term project, she has also completed the archive of a prominent Afro-Colombian performing arts figure. Sara moved to Nashville for an MA in Art History and has built a life there over the past 19 years. When not at her desk, she enjoys long walks in the woods with her husband and dog, exploring Nashville's dining with friends, and traveling as much as possible.

Sara Lee Burd

2817 22nd Avenue S., Nashville, TN 37215 | 615.717.5472 | sara.lee.burd@vanderbilt.edu

EDUCATION

University of Tennessee, Knoxville, Tennessee—January 2022-current

Masters of Science in Information Sciences

Vanderbilt University, Nashville, Tennessee—May 2006

Master of Arts in the History of Art (Mary Rogers Cain Scholarship)

The University of Georgia, Athens, Georgia—May 2003

Bachelor of Arts in Art History, Minor in Spanish (Hope Scholarship)

MUSEUM/ARCHIVE EXPERIENCE

Vanderbilt University Special Collections Library, Nashville, TN

Project archivist for the Lamar Alexander Papers—October 2021-Current

Vanderbilt University Special Collections Library, Nashville, TN

Project archivist for the Delia Zapata Olivella Papers—December 2020-September 2021

Atlanta History Archives, Atlanta, GA

Researched the archives to develop an exhibition on the 1906 Atlanta Race Riots—June-August 2005

Louisiana Art and Science Museum, Baton Rouge, Louisiana

Egyptian Gallery Exhibition Interpreter—December 2003-July 2004

CURATORIAL EXPERIENCE

Revisiting New York: A Photographic Essay By Norman Lerner, Customs House

Museum—September 2019

What's Love Got to Do With It, O'More College of Art and Design, Franklin, TN—February 2018

Fruition - Figurative Art by Julia Martin and Buddy Jackson, 33 Contemporary, Chicago,

Illinois—November 2016 to January 2017

Fati Amor - New work by Buddy Jackson, The Rymer Gallery, Nashville, Tennessee—October to

November 2016

The Expatriate Archive, Mohsenin Galleries, Nashville, Tennessee—September to October 2014

EDITORIAL EXPERIENCE

Nashville Arts Magazine, St. Clair Media Group, Nashville, Tennessee

Executive Editor—June 2012 to March 2016

Online Editor—June 2012 to March 2016

La Universidad de La Sabana, Department of Foreign Languages Extranjeras, Chía, Colombia

Associate Editor and Developer of academic publication, *The LaCLIL Journal*—September 2009 to

September 2011

ART CONSULTANT NASHVILLE

A self-started entrepreneurial business focused on connecting people with art:

*collection management *art handling *educational art tours *art consultations

*artist development ranging from studio consultations to organizing exhibitions—April 2016 - October 2021

TEACHING EXPERIENCE

Vanderbilt University, Human Organization and Development, Nashville, Tennessee

Adjunct professor for senior Capstone course—2017-2019

La Universidad de La Sabana, Master's of English Language Teaching, Chía, Colombia

Part-time Professor of Academic Writing—August 2008 to November 2010

La Universidad de La Sabana, Department of Foreign Languages, Tutor Program, Chía, Colombia

Business English Tutor—February 2009 to November 2010

American English Language and Culture Tutor—September 2008 to December 2008
La Universidad de La Sabana, Humanities Department, Chía, Colombia
Part-time Professor of Art History course, *Images of Culture*—January 2009 to November 2010
Art of the Apostles—October 2008 to October 2009
Belmont University, Department of Art, Nashville, Tennessee
Adjunct Professor of Art History course, *The Art Experience*—January 2007 to July 2008
Vanderbilt Department of Art and Art History, Nashville, Tennessee
Teaching Assistant—August 2004 to May 2006

INDEPENDENT ART WRITING

Burnaway, Arts Blog of the South Bethany Collins at the Frist—July 2021; Engine for Art, Democracy, and Justice in Nashville—May 2021; Josephine Lee exhibition review—April 2021; *A Parallel Song: Marina Fokidis and Alison Glenn in Conversation*—September 2019; *Time Passages: Kevin Cooley and Phillip Andrew Lewis at Zeitgeist*—June 2016

Nashville Scene, *The Many Worlds of Jairo Prado*—October 2020; “Best of Nashville” reviews—October 2020; *Grassroots Act of Love*—June 2020; *At The Havana Biennial, Seven Nashville Artists Make Cultural Connections*—April 2019; *The Frist’s Modern Mexican Exhibition Gives us Lots of Kahlo*—June 2019; *The Paul and Bunny Mellon Collection*—March 2019

Number Inc., An independent Arts Journal, *Katie Delmez: Curating in Crisis*—September 2020; *Art Basel and the Epicenter of Climate Change*—January 2020; *Guillermo Galinda: The Sonic Mediator*—May 2019; *Carl Pope: Leading a Revolution of Self-Honesty*—June 2018; *Mel Ziegler Flag Exchange*—September 2017; *Michi Meko - Navigating Contemporary Art*—September 2016; *Interview with performance and video artist Liz Clayton Scofield*—March 2016; *Interview with digital artist McLean Fahnstock*—September 2017

South is a State of Mind, *Rios Intermitentes: A “Medicinal” Trajectory in Matanzas, Cuba. The 13th Havana Biennial*—October 2019

Vanderbilt Art Department Faculty Exhibition Catalogue—August 2019

Nashville Arts Magazine, Frequent contributor; published 50+ articles—June 2012 to August 2018

Customs House Museum, Exhibition catalogue, *Endurance in Form*—November 2017

ACS Magazine, *Buddy Jackson and Julia Martin*, March 2017

Art League Houston, *Romancing Banality, Houston. Lyle Carbajal’s World*—January 2017

Afro-Hispanic Review: Vanderbilt University Press, *Layered Perspectives, Lyle Carbajal’s Multi-media Installation Broaches the Profound through the Mundane*—February 2016

Huffington Post, Arts & Culture Blog, Co-Authored with Nicholas Marlin, *Todd Williamson Creates a Zone of Tranquility at The Rymer Gallery*—April 2015

NON-PROFIT GRANTS & PROGRAMS EXPERIENCE

Vanderbilt University, Curb Center for Art, Enterprise & Public Policy, Nashville, Tennessee
Program Coordinator for Creative Campus Initiative—October 2010-June 2012

Vanderbilt University, Owen Graduate School of Management, Nashville, Tennessee
Development and Alumni Relations Administrator, Nashville, Tennessee—January 2007 to June 2008

PRESENTATIONS

Vanderbilt Inclusion, Diversity, Equity, and Inclusion committee presentation on digitization programs at Vanderbilt University’s Special Collections—October 2022

Vanderbilt Latinx Employee Affinity Group promotion—July 2022

Nashville Gallery Association Virtual Crawl, David Lusk Gallery exhibition discussion—June 2020

Social Commentary and Art, Panel participant Cumberland Gallery—May 2018

Interview with painter Georganna Greene about *Adagio*, Red Arrow Gallery—February 2018

Panel Moderator featuring painter Ian Ross, The Arts Company, December 2017

Interview with painter Christina Vogel, Julia Martin Gallery June 2017

Interview with painter Mary Mooney about *Denied Realities*, Red Arrow Gallery—February 2017

The Artist Next Level, Interviewed by Sergio Gomez about curating *Fruition* at 33 Contemporary—November 2016

Gallery Talk, Interview with Zoey Frank, Haynes Galleries, Nashville, Tennessee—October 2016
Art Camp, Panel discussion “Nashville’s Creative Landscape,” Nossi College of Art—October 2016
DiaLoGue, “Your Art Collection,” David Lusk Gallery, Nashville, TN—August 2016
The Chestnut Group, “Working with the press: Professional Development for Artists,” Haynes Galleries, Nashville, Tennessee—September 2015
Collectors Art Night, Jose Betancourt, Tinney Contemporary—August 2015
The Artist Next Level, Interviewed by Sergio Gomez about publishing, Arts Podcast—May 2015
Collectors Art Night, Live interview with Casey Pierce, The Rymer Gallery—May 2015
Artober Media Engagement Panel, Metro Nashville Arts Commission—April 2015
Periscope Program, “Engaging the Press,” Arts & Business Council of Greater Nashville—March 2015
Gallery Conversations, “The Art of Collecting,” Lead panel featuring Andrew Saftel, Walter Schatz, and Kathy Anderson, Cumberland Gallery, Nashville, Tennessee—January 2015
Artober Media Engagement Panel, Metro Nashville Arts Commission—April 2014
3rd CLIL Symposium, “Addressing the Challenges of the 21st-century School, Incorporating art analysis into language learning classrooms,” La Universidad de La Sabana— October 2010

JUROR

Scholastic Art Competition—January 2019
Healing Arts Project, Inc.—August 2018
Nashville Arts Magazine Photography Competition—September 2014 and 2015
Tennessee Craft Fair Nashville Arts Best of Show—Spring and fall 2014 and 2015
Biennial of Tennessee Craft–Mid State juried exhibition, Centennial Park Art Gallery—June 2014
Awarded artist 12 solo exhibitions at the Peg Harvill Planters Bank Gallery, Customs House Museum, Clarksville, TN—January 2014-15

PROFESSIONAL CONFERENCES ATTENDED

ArchivematicaCon—2021
Society of Tennessee Archivists—2022
American Library Association—2022
Society of American Archivists—2022

PROFESSIONAL MEMBERSHIPS

National Society of Leadership and Success—August 2022
Society of American Archivists (Congressional Papers Section and Latin American Section)—2021-current
Tennessee Association of Archivists—2021-current
American Library Association—2021-current

SERVICE

Vanderbilt Library Inclusion, Diversity, Equity and Accessibility Committee—July 2022
Vanderbilt Latinx Employee Affinity Group—January 2022
Metro Nashville Public Art Commission, Public Art Committee member—2021-current
Bicycle Mural Art Tour, Designed, planned, and executed a tour of murals in downtown Nashville with partner Brenda Stein; Event co-hosted by Walk Bike Nashville; 50+ riders participated, coordinated presentations at each mural—October 2016; May 28, 2017

Attachment 2



Shayna Snider

Shayna Snider is an artist, public school teacher, and mother of two. Living on a farm in rural Tennessee, Snider creates artwork inspired by the geography and weather systems of the region, as well as her daily life on the farm and in the landscape. She shares her belief in the power of creativity by teaching art to Metropolitan Nashville youth at Hume-Fogg Academic High School. With a previous Bachelor's degree in Art History, she began her art education career in 2006 after receiving a Master's Degree in Teaching from New York's School of Visual Art. Prior to that Snider was an elite athlete, winning consecutive national championships, a silver medal in Sydney Australia at the World Age Group Games for power tumbling, and she was Team Captain for University of Illinois Cheerleading. Her latest achievements include 2017 Tennessee Governor's School Teacher of the Year, 2022 MNPS Blue Ribbon Teacher distinction, and being listed as an educator with student artwork in the 2022 Scholastic Art and Writing Awards' Best of High School Art publication.

Education

School of Visual Arts, New York, NY, 2006

- Masters of Arts in Teaching; Art Education
- Continuing Education Courses; Etching, Color Etching, Summer and Fall 2006

University of Illinois at Urbana-Champaign, 2005

- Bachelor of Fine Arts; Major in Art History, Minor in English
- National Dean's List, 3 semesters
- George Huff Award- honoring outstanding achievement in both athletics and academics

Marchutz School of Art, Aix-en-Provence, France, 2004

- Studied drawing, painting, art history, and art criticism at internationally-renowned European art school

Parsons School of Design, New York, NY, 2006

- Continuing Education Courses; Painting, 2006

Teaching Experience

Metropolitan Nashville Public Schools, Hume-Fogg High School, Teacher, Nashville, TN, 2010-Current

- Teach AP Studio Art Drawing, 2D Design, and 3D Design, as well as Visual Arts I-III to 9-12 grade students
- Served as school representative on Frist Center for the Visual Arts Education Council 2015-present
- Served as high school representative on district Visual and Performing Advisory Arts Council, 2016-present
- Served as school representative on district's Advanced Placement Advisory Council 2010-2014

Metropolitan Nashville Public Schools, Maplewood High School, Teacher, Nashville, TN, 2007-2010

- Taught AP Studio Art, Visual Arts, Digital Arts, Visual Communications, and Digital Design and Imaging to 9-12 grade students.
- Served as school representative on district's Advanced Placement Advisory Council
- Served as school representative on city's Arts, Media, and Communication Partnership Council

School of Visual Arts, Art for Kids, Teaching Assistant, New York, NY, 2006

- Assisted and co-taught Saturday program art courses to K-2nd, as well as 5th and 6th grade students

The Clinton School for Writers and Artists, Advisor/Mentor, New York, NY, 2006

- Advised/mentored two 8th grade students in their research and art making for The Clinton Arts Project

The Chapin School, Student Teacher, New York, NY, 2006

- Observed, team taught, and taught K-3rd grade students in general art classes
- Assisted in designing and executing visual displays throughout the Chapin School
- Assisted in preparation for K-3rd grade general art classes

High School of Art and Design, Student Teacher, New York, NY, 2005

- Observed, team-taught, and taught high school art students in fine arts and illustration

- Taught a group of 3 teachers in the use of Power Point presentations in the art classroom

Related Experience

Country Music Hall of Fame, Hatch Show Print, Design Intern, Nashville, TN, Summer 2009

- Worked full time composing and printing unique letterpress designs in America's oldest letterpress print shop
- Provided excellent customer service to clients, vendors, and colleagues in the pursuit of realizing each project

Thigpen Gallery, Volunteer State Community College, Gallery Director, Gallatin, TN, 2007 – 2008

- Worked part-time selecting, preparing, and executing art exhibitions of regional Tennessee artists

Sundaram Tagore Gallery, Gallery Assistant, New York, NY, 2006, 2007

- Worked full time at internationally renowned gallery and for director Sundaram Tagore, descendant of Nobel Prize winning poet and artist Rabindranath Tagore
- Served as press and public relations liaison for Sundaram Tagore Gallery
- Executed administrative duties including writing press releases, artist biographies, artist resumes, price lists, labels, mailings, and personal correspondence of director

Activities & Interests

- Member, National Arts Education Association (NAEA), January 2006-present
- Silver Medalist, Power Tumbling World Championships, Sydney Australia, 1998
- Captain, University of Illinois Varsity Cheerleading Squad, 2004 - 2005
- Member, as well as Conversation and Etiquette Chair, Delta Delta Delta Sorority, 2001- present
- Volunteer/Mentor, Hometown Heroes Literacy Program, 2001- 2004
- Volunteer, "Coaches vs. Cancer" Fundraising Benefit, 2001-2004
- Swimming, hiking, biking, international cuisine, gardening, and film noir

To be updated following
January 18, 2023 MNAA
Board approval



2022 Board of Directors

<p>Donna Glassford Consultant Art Consulting and Valuation Services 218 Leonard Avenue Nashville, TN 37205 Phone: (615) 924-3537 donnaglassford@gmail.com</p> <p>Current Term: January 1, 2022 – Dec. 31, 2024 (2022 Chair) Originally appointed: April. 1, 2019 # Of Years on Board: 2 years</p>	<p style="text-align: right;">Reappointment Requested</p> <p>Michael McBride Instructor – Painting / Drawing Tennessee State University 3500 John A. Merritt Blvd. Nashville, TN 37209 Phone: (615) 788-1397 (Cell) artist4u27@gmail.com</p> <p>Current Term: Jan. 1, 2020 – Dec. 31, 2022 (2022 Vice-Chair) Originally appointed: Jan. 1, 2010 (served 1 year of vacant term) # of Years on Board: 11 years</p>
<p>Martha Profitt-Streuli AP Art Teacher Nashville School of the Arts 1250 Foster Avenue Nashville, TN 37210 Phone 615-291-6600 Phone: (615) 828-7212 streuliproffitt@gmail.com</p> <p>Current Term: Jan. 1, 2021 – Dec. 31, 2023 (2022 Secretary) Originally appointed: Jan. 1, 2012 # of Years on Board: 9 years</p>	<p>Teri Alea Public Art Consultant 3904 Bryce Road Nashville, TN 37211 Phone: 615-400-1624 teri@terialea.com</p> <p>Current Term: January 1, 2022 – Dec. 31, 2023 Originally appointed: August 26, 2021 (serving vacant term) # of Years on Board: new</p>
<p>Asia Allen, AIA Architect Gresham Smith Nashville, Tennessee 615-506-1732 Adixon1087@gmail.com</p> <p>Current Term: March 1, 2022 – Dec. 31, 2024 Originally appointed March 1, 2022 # of years on Board: 0</p>	<p style="text-align: right;">Reappointment Requested</p> <p>Jorge Arrieta Chauvet Arts 215 Fifth Avenue North Nashville, Tennessee 37219 Phone: 615-278-9086 Jorge.arrieta@chauvetarts.com</p> <p>Current Term: Jan. 1, 2020 – Dec. 31, 2022 Originally appointed: Jan. 1, 2020 # of Years on Board: 1 year</p>

2022 Board of Directors

<p>Dr. Paulette Coleman Reappointment Requested Consultant 6205 Willow Oak Drive Nashville, Tennessee 37221 Phone: (615) 662-5172 Phone: (615) 294-7211 (Cell) paulettecoleman@alum.mit.edu</p> <p>Current Term: Jan. 1, 2020 – Dec. 31, 2022 Originally appointed: Nov. 2008 (served out vacant term) # of Years on Board: 13 years</p>	<p>Manuel Delgado Owner Delgado Guitars 919 Gallatin Ave, Suite 10 Nashville, TN 37206 Phone (615) 227-4578 manuel@delgadoguitars.com</p> <p>Current term: June 1, 2021-Dec. 31, 2023 Originally appointed: June 1, 2021 # of years on Board:</p>
<p>Monchiere' Holmes-Jones Chief Brand Curator Mojo Marketing PR, LLC 1100 Tenth Avenue North Nashville, TN 37208 Phone: (504-906-7685 (Cell)) mhjones@mojomktg.com</p> <p>Current Term: January 1, 2022 – Dec. 31, 2023 Originally appointed: August 26, 2021 (serving vacant term) # of Years on Board: new</p>	<p>Danielle McDaniel Vacancy to be filled by Sara Lee Burd Director The Clay Lady Place 1416 Lebanon Pike Nashville, TN 37210</p> <p>Phone: 615.242-0346 danielle@theclaylady.com</p> <p>Current Term: Jan. 1, 2020– Dec. 31, 2022 Originally appointed: Jan. 1, 2020 # of Years on Board 1 year</p>
<p>Phil Ponder 224 stoner's Glen Ct. Hermitage, TN 37076 Phone: (615) 883-5149 panddponder@bellsouth.net</p> <p>Current Term: Jan. 1, 2021 – Dec. 31, 2023 (2016 Secretary) Originally appointed: Jan. 1, 2006 # of Years on Board: 15 years</p>	<p>Hunter Claire Rogers Director of Communications and Membership Soho House 4710 Nebraska Ave., Unit A Nashville, Tennessee, 37209 615-999-2856 huntercrogers@gmail.com</p> <p>Current Term: March. 1, 2022 – Dec. 31, 2024 Originally appointed: March. 1, 2022 # of Years on Board: 0</p>

To be updated following
January 18, 2023 MNA
Board approval



2022 Board of Directors

<p>Kaleena Sales Chair/Associate Professor Department of Art and Design Tennessee State University PO Box 9562 3500 John A. Merritt Blvd. Nashville, TN 37209 615-963-5921 Ktucker@tnstate.edu</p> <p>Current Term: March 1, 2022 – Dec. 31, 2024 Originally appointed March 1, 2022 # of Years on Board: 0</p>	<p>Leah Sherry Light 1114 N. 2nd St. Nashville, Tennessee 37207 615-509-0003 Leahrenaesherry@gmail.com</p> <p>Current Term: March. 1, 2022 – Dec. 31, 2024 Originally appointed: March 1, 2022 # of Years on Board: 0</p>
<p>Brian Tibbs AIA, NCARB, Partner Architect MOODY•NOLAN, INC. 1625 Broadway, 4th Floor Nashville, TN 37203 Phone: (615) 386-9690 Fax: (615) 386-0528 BTibbs@moodynolan.com</p> <p>Current Term: Jan. 1, 2020 – Dec. 31, 2022 Originally appointed: Jan. 1, 2011 # of Years on Board: 10 years</p>	<p>Vacancy to be filled by Shayna Snider</p>

STAFF ANALYSIS

Operations Committee

Date: January 11, 2022
Facility: Nashville International Airport (BNA)
Subject: Construction Contract for Make-Up Unit (MU) 1 & 2 Carousel Replacement
Project No. 2215

I. Recommendation

Staff requests that the Operations Committee recommend to the Board of Commissioners that it:

- 1) Accept the bid by G & S Mechanical (G&S) for MU1 & MU2 Carousel Replacement at Nashville International Airport and;
- 2) Authorize the Chair and President and CEO to execute the proposed construction contract for the amount contained herein.

II. Analysis

A. **Background**

The existing make-up unit carousels (MU1 and MU2) in SWA's bag room have met their useful life and need to be replaced. The units are utilized by MNAA's largest carrier, Southwest. To accommodate future growth these two units will be replaced with larger units and reoriented to better facilitate operational efficiencies. Additionally, the project will require facility modifications to accommodate the new conveyor layout.

An Invitation to Bid ("ITB") for the project was advertised on September 13, 2022.

On October 14, 2022, two (2) bids were received. Both bids were deemed nonresponsive because the bidders did not provide the required contractor licensing information on the licensing form in accordance with Tennessee State law.

The project was re-advertised as an ITB on November 3, 2022.

On December 13, 2022, three (3) bids were received. Two (2) of the bids were deemed nonresponsive due to not providing the required contractor licensing information on the licensing form in accordance with Tennessee State law. Below is a summary of the bid tabulation:

Contractor	Bid Amount
G&S Mechanical	\$2,789,690.00

G&S Mechanical's bid is 38% lower than the Engineer of Record's (VTC) opinion of probable construction cost of \$4,531,449 and is 12.5% lower than the construction budget of \$3,189,000.

The SMWBE participation level established for the project was 3.91% MBE and/or WBE. G&S Mechanical USA committed to achieving 4.12% MBE participation by utilizing John Curry Electric.

The Metropolitan Nashville Airport Authority (MNA) and Consultant, Vic Thompson (VTC), has evaluated the bids and determined the bid from G&S Mechanical to be responsive and responsible and recommend award to G&S Mechanical.

B. Impact/Findings

MNA SMWBE Goal:	3.91% MBE and/or WBE
Contractor SMWBE Goal:	4.12% MBE
Anticipated Contract Start Date:	February 2023
Duration of Contract:	420 calendar days
Contract Completion Date:	May 2024
Contract Cost:	\$2,789,690.00
Funding Source:	100% MNA

C. Strategic Priorities

- Invest in BNA/JWN
- Plan for the Future

D. Options/Alternatives

Do Nothing: The "Do Nothing" option will result SWA's inability to route bags to their destination.

STAFF ANALYSIS

Operations Committee

Date: January 11, 2023

Facility: Nashville International Airport

Subject: Professional Services Contract for Terminal Access Roadway Improvements (TARI) – Phases 2 & 3 (CIP 1801A)

I. Recommendation

Staff requests that the Operations Committee recommend to the Board of Commissioners that it:

- 1) Accept the statement of qualifications by Atkins North America, Inc. (Atkins) to provide consulting services for the Terminal Access Roadway Improvements (TARI) – Phases 2 & 3 project at Nashville International Airport (BNA); and
- 2) Authorize the Chair and President and CEO to execute the professional services contract.

II. Analysis

A. Background

The Terminal Access Roadway Improvement (TARI) project consists of the realignment of existing roadways and the construction of new roadways to provide permanent access to Interstate 40 and Donelson Pike as part of the proposed Donelson Pike Relocation to be completed by the Tennessee Department of Transportation. Included in this project is the design of approximately 12 lane-miles of new roadway construction, two five-lane bridges, retaining walls, expansion and modifications to existing parking facilities, and all associated drainage and utility work.

As part of the existing progressive design-build contract, design services were performed to provide 100% construction documents for the complete TARI project. However, because of delays to the delivery schedules for the MNAA and TDOT projects, MNAA has chosen to revise the delivery method for the remaining scope of the TARI project from progressive design-build to design-bid-build.

The scope of this professional services contract is to divide the 100% construction documents into two separate bid packages according to the planned sequence of construction. The consultant will become responsible for all design components and be the Engineer of Record for the project. The scope also includes providing bidding phase and construction administration services for the two sets of construction documents for the duration of project construction.

On October 13, 2022, the MNAA published a Request for Qualifications (“RFQ”) for the TARI Phases 2 & 3 project. On November 17, 2022, two (2) Statements of Qualifications (“SOQs”) were received: Atkins North America, Inc. and Barge Design Solutions, Inc.

On November 30, 2022, the selection committee evaluated the SOQs based on the criteria below:

- 1) Key personnel's professional qualifications and experience
- 2) Approach to becoming Engineer of Record
- 3) Approach to divide the construction documents into two bid packages
- 4) SWMBE participation

The resulting scores are listed below:

Firm	Score	SMWBE Participation
Atkins	348	5.77%
Barge Design	284	5.77%

Although both firms were well qualified, the team from Atkins demonstrated the best understanding of the needs of this project as well as a more efficient means of completing the scope of services.

The SMWBE goal established by MNAA for this project is 5.77% MBE and/or WBE. Atkins has committed to 5.77% participation level using SMWBE firms Booker Engineering, Civil Infrastructure Associates, and Athena.

B. Impact/Findings

MNAA SMWBE Participation Level: 5.77%
 Atkins SMWBE Participation: 5.77%
 Anticipated Contract Start Date: January 18, 2023
 Anticipated Duration of Contract: 1,961 days
 Contract Completion Date: May 31, 2028
 Contract Cost: \$3,500,000 Not-To-Exceed
 Funding Source: 100% MNAA

C. Strategic Priorities

- Invest in BNA
- Plan for the Future

D. Options/Alternatives

Do Nothing: The “Do Nothing” option will result in severe congestion of airport roadways and cause unreasonable delays to airport users. Parking demands will exceed capacity, resulting in loss of revenue for the airport.

HOLD STAFF ANALYSIS

Date: January 11, 2022

Facility: Nashville International Airport

Subject: Custodial and Window Cleaning Services for Grand Lobby and Satellite Concourse - HOLD

I. HOLD – Pending receipt and review of bids - an update will be provided on Monday.