

## Agenda of the Joint Meeting of the MNAA and MPC Operations, Engineering & Strategic Planning Committees



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Date/Time: Wednesday, July 12, 2023, at 9:00 a.m.

Place: Nashville International Airport – Tennessee Board Room

Operations Committee Members: Bobby Joslin, Committee Chair  
Tony Giarratana, Committee Vice Chair  
Masami Tyson  
Stuart McWhorter

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- I. CALL TO ORDER
- II. APPROVAL OF MINUTES  
None. No Operations Committee Meeting in June.
- III. CHAIR'S REPORT
- IV. ITEMS FOR APPROVAL
  1. Professional Services Contract for Executive Program Management Services
- V. INFORMATION ITEMS
  1. BNA Development Update
  2. JWN Development Update
- VI. ADJOURN

# STAFF ANALYSIS

## Operations Committee

Date: July 12, 2023

Facility: Nashville International Airport

Subject: Professional Services Contract for Executive Program Management Services

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### I. Recommendation

Staff requests that the Operations Committee recommend to the Board of Commissioners that it:

- 1) Accept the statement of qualifications by Paslay Group (PG) to provide executive program management services for airport planning and capital improvement projects at Nashville International Airport (BNA); and
- 2) Authorize the Chair and President and CEO to execute the proposed professional services contract for the amount contained herein.

### II. Analysis

#### A. Background

When the MNAA broke ground on BNA Vision in 2017, the goal was to expand the infrastructure of BNA to better support Nashville's impressive growth trajectory over the next 20 years. Since then, the passenger volume at Nashville International Airport has continued to outpace all projections. As the MNAA continues building for the future and operates as a large-hub airport, we have recognized the continued need for Executive Program Management Services firm that can provide a broad spectrum of airport-specific professional services across strategic planning and capital improvements. MNAA continues to experience significant growth, creating challenges and opportunities for all aspects of the airport enterprise. In order to successfully develop and deliver a program of this size and scope efficiently and cost effectively, additional staff and expertise are needed. Some of the specific staffing expertise includes Executive Program Manager (EPM), Deputy Chief Engineer, Senior Capital Project Managers, and Project Managers to support the Concessions program. The EPM will assist and advise MNAA in developing the overall program strategy from project sequencing, phasing, delivery methods, SMWBE participation/project packaging, communication plan to internal and external stakeholders, and assist MNAA to ensure its proper execution through the appropriate set of project controls in place and the necessary skill sets and staffing levels. This contract is for a one (1) year with six (6), one (1) year options to renew.

On April 24, 2023, MNAA published a Request for Qualifications (RFQ) for the Executive Program Management Services for Terminal Area Enhancements project at BNA. On May 24, 2023, one (1) Statement of Qualifications was received: Paslay Group (PG)

The evaluation selection committee evaluated the Statement of Qualifications based on the criteria below:

1. Firm experience at providing equivalent services at minimum of three (3) large hub airport;
2. Key personnel's professional qualifications and experience and availability;
3. Qualifications, reputation and professional integrity and competence; and
4. Evidence that the consultant has met SMWBE participation levels or made good faith efforts.

The Selection Committee evaluated the proposal and their scores are below:

Firm	Score
PMG	359

PG showed outstanding experience at other airports with similarly large and complex programs and is currently performing these services today.

The SMWBE participation level set by MNAA for this project was 0% race and gender neutral.

PG will be providing the following staffing positions to the immediate effect upon commencement of their professional services contract to support MNAA's capital improvement and concessions programs:

1. Executive Program Manager
2. Deputy Chief Engineer
3. Senior Project Manager/Construction Manager – Terminal Lobby & IAF
4. Senior Project Manager/Construction Manager – Airside
5. Senior Project Manager/Construction Manager – Landside
6. Program Manager - Concessions
7. Senior Project Manager – Concessions
8. Project Manager – Concessions

**B. Impact/Findings**

MNAA SMWBE Participation Level:	0% race and gender neutral
PG SMWBE Participation Level:	0%
Anticipated Contract Start Date:	August 2023
Duration of Contract:	One year with six, one-year renewals
Contract Completion Date:	August 2030
Yearly NTE	\$6,500,000 NTE
Total Contract Price (7 years)	\$45,500,000 NTE
Funding Source:	Project by Project

**C. Strategic Priorities**

- Invest in BNA

- Plan for the Future

#### **D. Options/Alternatives**

Do Nothing: The “Do Nothing” option will have negative impact to MNAA in managing and staying ahead of the issues and challenges associated with exponential growth in airport capital expansion and will result in MNAA having inadequate resources and support to successfully carry out the BNA Vision, the New Horizon, and Terminal 2.