



Joint Meeting of the MNAA and MPC Finance Committee

December 10, 2025

BNA®

Call to Order

December 10, 2025

Public Comment

Tennessee Code Annotated, Title 8, Chapter 44, Part 1

MNAA Policy ID: 33-007, Public Comment Policy, effective September 8, 2025

No Public Comment Requests Received by Monday, December 8, 2025, 9:00 am

Approval of Minutes

Joint Meeting of the MNAA & MPC Finance Committee

November 12, 2025

Chair's Report

Andrew Byrd

Finance Committee Chair

Items for Approval

December 10, 2025

- Contract for 2026 Stop Loss (Health Insurance) Coverage

Item for Approval

Kristen Deuben, CPA, C.M.
VP, Deputy Chief Financial Officer

Contract for Stop Loss (Health Insurance) Insurance Coverage

- **Stop Loss Insurance:** type of coverage primarily used by self-funded plans to protect an employer against unexpectedly high claims and limits their liability for health care costs. MNAA's insurance coverage is considered a self-funded plan and purchases a stop loss policy for medical costs exceeding \$200,000 per participant.
- **Advantages:**
 - Protects against high claims from a single individual
 - Helps MNAA manage healthcare costs more predictably
 - Allows an employer to tailor benefits while still having protection against catastrophic claims.

Stop Loss (Health Insurance) Insurance Coverage

- **Estimated Premium :** \$ 192,721 NTE Single Coverage (218 estimated employees @ \$73.67 per month)
 \$ 990,392 NTE Family Coverage (371 estimated employees @ \$222.46 per month)
 \$ 1,185,000 NTE Estimated Total Premium (Rounded)
- **Funding Source:** Operating budget for active employees and OPEB (Other Post Employment Benefit) trust for pre-65 retirees.
- **Staff Recommendation:** Finance Committee recommend to the Board of Commissioners that it:
 - 1) Approve the Stop Loss Insurance Coverage for calendar year 2026 at \$1,185,000 NTE, and
 - 2) Authorize the President and CEO to execute the Stop Loss policy with Symetra.

Information Items

December 10, 2025

- 2026 Bond Issuance Update

Information Item

Kristen Deuben, CPA, C.M.
VP, Deputy Chief Financial Officer

Rating Agency Visit Update

- MNAA will be using three Rating Agencies to rate the upcoming 2026 Bond Issuance:
 - Fitch – Senior Bond Rating: A+, Subordinate Bond Rating: A
 - S&P – Senior Bond Rating: AA-, Subordinate Bond Rating: N/A
 - KBRA – Senior Bond Rating: AA-, Subordinate Bond Rating: A+
- MNAA hosted meetings with the Rating Agencies on December 3rd-5th which consisted of a presentation and a guided tour
- There were three key themes highlighted throughout the presentation to underly the quality of our credit:
 - Robust Demand: Consistent growth at BNA, expanding air service area, vibrant tourism
 - Solid Finances: Strong metrics (debt service coverages, days cash on hand, Airline CPE) and Airline Agreement
 - Managed Expansion: Demand driven capital program with risk mitigation, track record of delivering large capital plans on time and on budget, and an experienced management team
- Meetings were successful and we anticipate the Rating Agencies will affirm our current ratings and rate our 2026 Bonds at the same levels

Upcoming Bond Issuance Schedule

Upcoming Schedule:

Event	Preliminary Date*
Credit Ratings Received	Week of December 15th
Post Preliminary Official Statement	December 29, 2025
Investor Roadshow	January 7-8, 2026
Investor 1:1 Calls in New York	January 12-13, 2026
Bond Pricing in New York	January 14, 2026
Closing of 2026 Bonds	February 4, 2026

**Preliminary, subject to change*

- Procurement Policy Annual Review
- The Boring Company License Terms

Information Items

Douglas E. Kreulen, A.A.E.
President and CEO

- 3rd Amended & Restated Bylaws, Section 4.4.3
 - The President shall issue procedures governing the procurement of goods and services; provided, however, that on an annual basis, the President shall provide the Board with a copy of such procedures and any amendment thereto, and the Board shall have the right to rescind or modify such procedures or any amendment to the same.
- Procurement Policy, #35-001, updated based on:
 - Independent review (Apr – May 2025)
 - Staff review and benchmarking of best practices (May 2025 – Dec 2025)
- Procurement Organizational structure updated (Dec 1, 2025):
 - Finance (DCFO) leads Procurement
 - Operations leads Warehouse & Inventory Management

Procurement Policy (Annual Review)

- December 8, 2025
- Updated Policy provided at Committee meeting and included in Board packet

Procurement Policy Key Changes

- **Policy**
 - Added policy for Informal Request for Quote (iRFQ)
 - Revised procedural limits
 - \$1 - \$15,000: No competitive solicitation required (previously \$1 - \$10,000)
 - \$15,001 - \$100,000: Informal Request for Quote (iRFQ) (previously \$10,001 - \$50,000)
 - \$100,001+: Formal competitive solicitation (previously \$50,001+)
 - Invitation to Bid (ITB), Request for Proposal (RFP) or Request for Qualifications (RFQ)
 - Added requirements for exercising options
- **Compliance**
 - Revised process for confidential information
 - Clarified language regarding project splitting
 - Removed SMWBE Program
- **Organizational / Administrative**
 - Removed P-Card and warehouse functions
 - Updated titles from Procurement Administrator to Director of Procurement or Deputy CFO
 - Consolidated definitions into one section
 - Added references to MPC

- Board review updated Procurement Policy
 - Per Bylaws, the Board may rescind or modify such procedures or any amendment to the same
- Staff update all Procurement Procedures
 - 90-day goal to update all procedures
- Staff provide Finance Committee updates
 - January, February and March 2026

Procurement Policy (Annual Review)

- Next Steps

The Boring Company License Terms

- Non-Binding Letter of Intent (LOI) and updated exhibits submitted to The Boring Company (TBC) December 8, 2025
- Key Terms:
 - Use of 936,875 square feet of Metropolitan Nashville Airport Authority (MNA) property/premises by TBC.
 - Reimburses MNA for one-time project costs, capped at \$750,000
 - Currently, MNA has spent ~ \$450,000 on this unbudgeted initiative
 - Establishes a license term of 20-years with two 5-year options to renew
 - Establishes annual licensing fee of \$378,862 paid via monthly installments, adjusted annually for inflation at 3%
 - Sets initial operating fee of \$5.00 for vehicle pickups and \$5.00 for vehicle drop-offs
- Next Steps
 - Finalize LOI terms by December 15, 2025
 - Board approval January 21, 2026
 - Execute Non-Binding LOI January 23, 2026
 - Execute License and Payment Commencement ~ 45 days after execution of Non-Binding LOI



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Meeting Adjourned