

A1.9.2 Concept Proposal Information Form – Renovation/New Construction



RENOVATION/NEW CONSTRUCTION PROJECT

Renovation/new construction projects are defined as those that involve relocation, demolition, construction, installation or removal of non-load or load bearing walls, partitions, electrical lines, mechanical diffusers, ducts, plumbing equipment, and fixed equipment. Structural modifications are generally limited to minor penetrations through slabs for electrical conduit or plumbing lines. A renovation/new construction project may involve new construction at an undeveloped site or extensive modifications within existing facilities. It will generally involve at least one of the following: increase in electrical power supply requirements, an increase of the load requirements on the airport central plant systems, an increase in site utilities, impact on existing terminal HVAC systems, penetrations of existing structural slabs, impact on passenger, airline or vehicle circulation systems. A renovation/new construction project requires considerable MNA involvement from concept through project closeout.

Note that signage and graphics modifications will likely fall into the renovation/new construction project category.

General information	
Date:	
Sponsor:	
Sponsor's Representative (primary contact for improvement):	
Address:	
Phone Number (Office):	
Phone Number (Cellular):	
Fax Number:	
Email:	

Description of Improvement (include color, aesthetic, finish):

Location of Improvement (submission must include site location map attachment):

Estimated Dates to Implement Improvement:	Drawing Submission Percentage			
	30%	60%	90%	100%IFC
Start:				
Finish:				

Name and Address of Architect and/or Engineer:

Estimated cost of the Improvements: _____

Project Information, Check Yes/No or list in the Text Box		
Yes	No	
		Are the improvements within the area and terms of an existing lease agreement?
		Are the improvements within an area currently under a sub-lease to another Tenant?
		Are the improvements being sponsored by MNA or MPC?
		<ul style="list-style-type: none"> Name of MNA Lease Holding Representative:
		Are there future plans, additional improvements, or expansion planned beyond this proposal?
		In what specific security area does the improvement occur?
		<ul style="list-style-type: none"> Non-Secure?
		<ul style="list-style-type: none"> AOA?
		<ul style="list-style-type: none"> SIDA?
		<ul style="list-style-type: none"> Restricted?
		Will aircraft movement be affected?
		Will aircraft pavement be modified or constructed?
		Will the contractor require storage of materials?
		Will hazardous substances or materials be transported or stored in or around the proposed facility during or after construction?
		Will there be any grease or oil produced as a result of the proposed improvements?
		Will a crane be required to implement the proposed improvements?
		<ul style="list-style-type: none"> Have you filed a request for an FAA 7460?
		Will a grading permit be required?
		Will a building permit be required? (It is the responsibility of the tenant to verify with Nashville Metro Codes for permit requirements)
		Will health department approval be required?
		Will traffic control be required?
		Will blasting be required?
		Will the improvements be constructed over or near any existing utilities?
		<ul style="list-style-type: none"> Have you filed a Dig Request with MNA GIS?
		Is an environmental assessment required or recommended?
		Are there any special construction requirements?
		Will the proposed improvements produce:
		<ul style="list-style-type: none"> Noise?
		<ul style="list-style-type: none"> Odors?
		<ul style="list-style-type: none"> Hazards or detriments to health?
		<ul style="list-style-type: none"> Changes in the delivery of goods?
		Do the proposed improvements require new connections to existing utilities?
		<ul style="list-style-type: none"> Water? Estimated flow:
		<ul style="list-style-type: none"> Sewer? Estimated flow:
		<ul style="list-style-type: none"> Gas?
		<ul style="list-style-type: none"> Power? Electrical demand:
		<ul style="list-style-type: none"> Telephone?
		<ul style="list-style-type: none"> Communications/Data/Alarms/Security?
		<ul style="list-style-type: none"> HVAC? Estimated heating/cooling load:
		<ul style="list-style-type: none"> Wi-Fi/Wireless Router Installation?

Yes	No	
		Will the structural system be affected?
		Will the proposed modifications affect drainage patterns, or the rate and amount of surface water runoff?
		Will the proposed improvements be visible to the public?
		Will the proposed improvements create any visual obstructions?
		Does the proposed improvement include:
		<ul style="list-style-type: none"> • Lighting?
		<ul style="list-style-type: none"> • Landscaping?
		Will the improvement include any new or modified signage?